

# Registration

## New & Returning Student Registration (2020-2021 School Year)

The Pelham School District uses an online student registration/data validation system. The system is a secure and green process, which allows the district to verify all student demographic, emergency and medical information for your child prior to the start of the new school year. In short, this online process replaces all the hard copy student registration and permission forms that your child brings home on the first day of school.

All parents will receive an email on **Monday, August 31st** with instructions on how to access the online registration system. Infosnap replaces all paper forms that used to be sent home with your child. If you completed the online registration last year you can login to your previous account. If you did not, you will have the ability to create an account once you visit the link. Please complete the online registration as soon as possible to insure that the schools have updated information. If you recently registered your student in the Pelham School District you may have already received this email but we ask that you login again to complete new agreements for technology.

### **GRADE 6 ONLY**

Parents must complete the online registration by August 28th. Chromebook's will be distributed during school on August 29th. We have moved all of the paperwork for Chromebook distribution to the online registration tool.

### **GRADES 7-12**

Please complete online registration prior to the start of school so your student can receive their Chromebook.

We would appreciate all families to take action and complete these forms as soon as possible after receiving the email. Your student's registration will not be complete until the forms have been submitted. If you do not have access to the Internet, contact your child's school and you can make an appointment to use a school computer to complete the process. If you have any further questions, please contact the school office.

### **New Student Registration**

You must register your child at your child's school prior to the online registration process. In addition to submission of the electronic form, the following items must be received by your child's school in order for your child's registration to be considered complete.

- Student registrations are accepted during normal school office hours.
- A birth certificate for the student must be presented. Parents will be asked to provide (2) Proofs of Residency for the Town of Pelham from the following list: 1) Purchase/Lease Agreement indicating legal residence and landlord's address and telephone number, 2) utility bills indicating legal residence, 3) Rent receipt indicating legal residence and landlord's address and telephone number, 4)

Documentation of home ownership in the Town of Pelham, 5) Court Placement and 6) Social Services Papers (eg. AFDC, Social Security).

- Up-to-Date Immunization Records
- Parents must provide documentation of a physical exam, by a health care provider, dated within one year of the student's starting date in the Pelham School District.

[Pelham Memorial Registration Packet.pdf](#)