

PELHAM SCHOOL DISTRICT POLICY

DD – FUNDING PROPOSALS AND APPLICATIONS

Category: Optional

The Pelham School Board encourages individual staff members, teams, clubs, departments and schools to take advantage of available supplemental funds, materials and services that will benefit the District from state or federal funding grants, foundations, and corporations. On-line crowd-funding solicitation shall not be pursued by any employee on behalf of the District.

A grant or grant proposal is a request presented to any agency for funding materials or services as described in that proposal. The individual who is submitting a grant proposal on behalf of the Pelham School District, or any of its schools, departments, programs, clubs or teams shall be required to notify the SAU office prior to submission of the application. See Funding Proposal Notification Form.

Applications Requiring Prior Board Approval

Grant proposals of \$100,000 or more, or proposals that would obligate the District to ongoing expenses require prior approval of the Pelham School Board. Upon award, these proposals will require acceptance by the Pelham School Board.

Awards Requiring Acceptance By the Pelham School Board

Awarded grants of \$1,000 or more require acceptance by the Pelham School Board.

The Pelham School Board reserves the right to refuse any grant that does not contribute to the achievement of the District's goals, or in which the ownership of the granted items would tend to deplete the resources of the District. In determining whether a grant will be accepted, consideration shall be given to District policies, School District goals and objectives (with particular awareness of the goal of providing equal educational opportunities to all students) and the impact a grant would have on District curriculum and teaching. In no case shall acceptance of a grant be considered to be an endorsement by the Board of a commercial product or business enterprise or institution of learning.

Awards Requiring Acceptance by the Superintendent

Awarded grants of \$1,000 or less shall be considered for acceptance by the Superintendent. The Superintendent may choose to seek Board acceptance for any grant.

Ownership

Any items obtained via a grant shall become the property of the District, may not be returned without the approval of the Pelham School Board, and are subject to the same controls and regulations as are other properties of the District. The Superintendent or designee is responsible for ensuring that grant recipients complete the necessary forms to update the District inventory and when appropriate to coordinate with the District technology department.

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Usage of Grant Items

When the grant application has been submitted by a particular individual, that individual shall have the use of the grant items as appropriate based on their work assignment. The board reserves the right to utilize any grant funds, materials, and services in any manner allowed by grant guidelines and in the best interest of the educational program of the district.

All purchases for property and services made using federal funds are conducted in accordance with all applicable Federal and State laws and regulations, the Uniform Grant Guidance, and the District's written policies and procedures.

District Policy History:

Adopted: April 18, 2018