

**Pelham School Board Meeting
September 1, 2021
Pelham Elementary School
6:30 pm**

In Attendance:

School Board Members: Megan Larson, Chair; Troy Bressette, Vice-Chair (virtual); Thomas Gellar; Darlene Greenwood; and David Wilkerson

Superintendent: Chip McGee

Assistant Superintendent: Sarah Marandos

Business Administrator: Deb Mahoney

Student Representative: Lily Chafe

Also in Attendance: Kelly Rambeau, Director of Nutrition; and Joan Cote, Director of Human Resources

1. Call to Order:

Chair Megan Larson called the meeting to order and requested that everyone stand for The Pledge of Allegiance.

a. Public Input @ 6:32 pm:

Public Input closed at 6:33 pm.

b. Opening Remarks:

i. Student Representative:

Lily Chafe mentioned that today was Fall Sport's Picture Day, and Friday, September 3, there will be no school. Ms. Chafe commented that Friday, October 15, will be Blackout Pediatric Cancer Game, and t-shirts are available on the school's online store.

Ms. Chafe stated that Yearbooks are available on the school's online store, and if a student orders a Yearbook before the end of September, the student will receive a 10% discount. She added that residents could watch live streams of the PHS sports games through the Pelham Athletic YouTube Channel. The link to the YouTube Channel is <https://www.youtube.com/channel/UCBa5QqAGYBtUnQ2Q9ZaDMnA>.

Chair Megan Larson mentioned that Vice-Chair Troy Bressette would be calling into the meeting tonight.

ii. Superintendent:

Superintendent Chip McGee commented that the Pelham School District started school yesterday. He mentioned how the first day of the school year is the best. Dr. McGee stated that the amount of work done by the Teachers, IA's, Support Staff, and the Administration was magnificent.

Dr. McGee noted that the Preschoolers are now located in the other half of the SAU Office building. He acknowledged the great feeling he receives when he sees parents come to pick up their child after being separated for three hours.

Dr. McGee recognized the students who were new to PMS, and he commended the Junior National Honor Society for wearing their regalia and providing tours to the new students. Dr. McGee mentioned that this was his first 'normal' year in the Pelham School District. He noted that this was the first time he had seen the seniors march through the hallways on the first day of school.

Dr. McGee commented that the School District still benefits from the free reduced lunch program. The program this year is supported at the Federal level; however, it is critical for eligible families to sign-up for

53 the program. He noted that there are many nutritional programs available to families, but the State of
54 New Hampshire funding is based on the percentage of students that have signed up for free and reduced
55 lunch.
56

57 **2. Presentations:**

58 a. No Presentations
59

60 **3. Main Issues / Policy Updates:**

61 a. **The Fiscal Year 2023 Budget Presentation:**

62 Business Administrator Deb Mahoney mentioned the School Board would review the FY23 Nutritional Services
63 and Equipment Replacement Plan, SAU, School Board, Curriculum, and Transportation Budget Proposals.
64

65 i. Nutrition Services and Equipment Replacement Plan by Director of Nutrition Kelly Rambeau

66 1. 3100 – DW Food Service Operations

67 Line 430 for Repairs and Maintenance has a requested budget of \$4,750, a decrease of \$2,950
68 because the new truck will need fewer repairs. Line 446 for Rental/Lease Software has a requested
69 budget of \$9,895, an increase of \$895 for a new POS system. Line 550 for Printing has a requested
70 budget of \$500, a decrease of \$1,000 because the printing will be done in-house. Line 580 for Travel
71 and Mileage has a requested budget of \$3,000, an increase of \$300. Last year the amount was
72 decreased because of Covid-19.
73

74 Line 610 for Supplies has a requested budget of \$3,500, a decrease of \$3,000. Line 630 for Food has a
75 requested budget of \$4,148, an increase of \$148 for inflation. Line 631 for USDA Commodities has a
76 requested budget of \$62,892, an increase of \$2,244 for inflation. The total decrease for DW Food
77 Service Operations is \$3,363.
78

79 2. 3100 – PES Food Service Operations

80 Line 610 for Supplies has a requested budget of \$15,300, an increase of \$300 for inflation. Line 630
81 for Food has a requested budget of \$114,070, an increase of \$4,070. Line 738 for Equipment
82 Replacement has not made a budget request, a decrease of \$10,000 because of the replacement plan
83 for PES. The total decrease for PES Food Service Operations is \$5,630.
84

85 Line 610 for Supplies has a requested budget of \$16,730, an increase of \$5,230. Line 630 for Food has
86 a requested budget of \$127,676, an increase of \$4,556. Line 738 for Equipment Replacement has not
87 made a budget request which creates a decrease of \$10,000. The total decrease for PMS Food Service
88 Operations is \$214.
89

90 3. 3100 – PMS Food Service Operations

91 Line 610 for Supplies has a requested budget of \$16,730, an increase of \$5,230 for smallware
92 replacement and PMS supplies. Line 630 for Food has a requested budget of \$127,676, an increase of
93 \$4,556 for inflation. Line 738 for Equipment Replacement has not made a budget request, decreasing
94 \$10,000 for the five-year equipment plan. The total decrease for PMS Food Service Operations is
95 \$214.
96

97 Tom Gellar questioned if Ms. Rambeau created her budget proposal by calculating 43 fewer students
98 enrolled at PMS. Ms. Rambeau mentioned that they were very excited to get a new kitchen, and she
99 budgeted based on providing more food options.
100

101 Troy Bressette asked what gave rise to the software change, and were there issues that needed to be
102 addressed in our efficiencies? Ms. Rambeau stated that they currently have a non-web-based
103 program, and most companies are going to web-based programs. She added that the School District
104 would save money because they will not hire a company to host their server.
105

106 4. 3100 – PHS Food Service Operations
107 Line 430 for Repairs and Maintenance has a requested budget of \$3,000, a decrease of \$500 because
108 of the aging of the equipment. Line 610 for Supplies has a requested budget of \$15,280, an increase
109 of \$388 for inflation. Line 630 for Food has a requested budget of \$176,290, an increase of \$6,290 for
110 inflation. The total increase for PHS Food Service Operations is \$7,178.

111
112 Ms. Mahoney mentioned that she would provide the five-year equipment plan to the School Board. She
113 stated that she was unable to get the plan into tonight’s packet.

114
115 Chair Megan Larson asked how the free meals this year will affect the budget overall? Ms. Rambeau
116 stated that the program the District ran through the USDA had specific reimbursement rates. This year the
117 USDA is running SSFP, and the reimbursement rate for this program is about a \$0.75 to \$0.90 difference.
118 Ms. Rambeau added that the free lunch program requires students to have a fruit or vegetable.

119
120 Ms. Larson asked if a student at PHS received a lunch today, but did not take a fruit or vegetable, did the
121 parent pay for the meal? Ms. Rambeau confirmed that to get the free lunch, the student must take a fruit
122 or vegetable.

123
124 David Wilkerson asked if Ms. Rambeau knew how many students were ordering a la carte without getting
125 a fruit or vegetable? Ms. Rambeau stated that the staff tries to encourage the students to go back and get
126 a fruit or vegetable and that fruit juice counts as a fruit.

127
128 ii. SAU

129 Superintendent Chip McGee mentioned that the Superintendent Services Budget is pretty simple.

130
131 1. 2321 - Superintendent Services
132 Line 644 for Publications has a requested budget of \$378, an increase of \$178 for the Eagle-Tribune,
133 and the Main Idea subscription. Line 890 for Miscellaneous has a requested budget of \$43,283, an
134 increase of \$1,850 for a luncheon for the staff. The total increase for Superintendent Services is
135 \$2,028.

136
137 Assistant Superintendent Sarah Marandos asked what the \$6000 under line 330 was? Ms. Mahoney
138 mentioned that \$6000 was for website hosting, application licensing, and ADA Compliance.

139
140 2. DW 2510 – Business/Finance Services
141 Line 446 for Rental/Lease Software has a requested budget of \$10,167, an increase of \$2,400 for the
142 School Messenger Service, Zoom Service, and PandaDoc. Line 650 for Software has a requested
143 budget of \$4,712, which is an increase of \$1,295 to cover the total cost of the software. Line 810 for
144 Dues and Fees has a requested budget of \$1,284, an increase of \$1,284 for fraud mitigation. Line 890
145 for Miscellaneous has a requested budget of \$4,144, an increase of \$81. The total increase for DW
146 Business and Finance is \$5,060.

147
148 The Board discussed how The School District would use Zoom. Dr. McGee noted that Zoom would be used
149 for more significant events and not for the classrooms. Dr. Marandos mentioned that each of the ten
150 Zoom users could host up to 300 people.

151
152 Mr. Wilkerson asked how the School District decided whom to assign the usage of Zoom? Dr. Marandos
153 said that currently, she and Dr. McGee were the only people handling Zoom. She noted that Athletic
154 Director Todd Kress does have access to use Zoom.

155
156
157
158

159 3. 2510 – Business/Finance Services
160 Line 130 for Overtime Salaries has a requested budget of \$1,000, which is an increase of \$250 to align
161 with the Financial Staff's needs. Line 275 for Workshops Non-Union has a requested budget of
162 \$6,075, which increases by \$250 for eFinance workshops. Line 330 for Professional Services has a
163 requested budget of \$5,300, a decrease of \$2,100. Line 446 for Rental/Lease Software has a
164 requested budget of \$45,400, a decrease of \$1,411.20.

165
166 Line 580 for Travel and Mileage has a requested budget of \$4,600, an increase of \$300 for national
167 conferences. Line 610 for Supplies has a requested budget of \$6,000, a decrease of \$300. Line 810 for
168 Dues and Fees has a requested budget of \$2,403, an increases of \$158 to align with expenses. The
169 total decrease for Business/Finance Services is \$2,853.

170
171 Mr. Bressette asked what an example of supplies-related spending for the JLMC is? Ms. Mahoney
172 mentioned that the funds support whatever the JLMC might recommend for improving the School
173 District's safety. She noted that the last time the budget was used was when they funded the backpacks
174 for PHS.

175
176 Director of Human Resources Joan Cote presented the proposed budget for Human Resources.

177
178 4. 2830 - Human Resources Staff Services
179 Line 130 for Overtime Salaries has increased by \$250 to remain in compliance with anything related
180 to Covid-19. Line 280 for New Hire Expenses has a requested budget of \$7,600, a decrease of \$1,500
181 because an expense was moved to Supplies. Line 446 for Rental/Lease Software has a requested
182 budget of \$15,375, an increase of \$1,019.28 based on the average of a three-year increase.

183
184 Line 540 for Advertising has a requested budget of \$1,100, increasing by \$350. Line 580 for Travel &
185 Mileage has a requested budget of \$3,500, increasing by \$300 for national conferences. Line 610 for
186 Supplies has a requested budget of \$1,106.25, which increases by \$806.25 for the Danielson
187 Framework for Teaching expenses. The total increase for Human Resources Staff Services is
188 \$1,225.53.

189
190 Mr. Bressette asked about opportunities for expanding recruiting efforts, given the general shortage of
191 candidates. Is there an opportunity that exists beyond what we are already budgeting? Ms. Cote stated
192 that the District already uses applicant tracking, a frontline tool that interfaces with the District's website.
193 She noted that the District also uses www.edjobsnh.com, www.indeed.com, and
194 www.joinhandshake.com.

195
196 Mr. Bressette then asked if more resources were allotted for the recruitment efforts, would they be put
197 to good use? Ms. Cote mentioned that she was unsure how to answer the question because the Pelham
198 School District, similar to other School Districts, is seeing an employee shortage. Ms. Cote added that she
199 was unsure if additional spending would result in viable candidates.

200
201 iii. School Board

202 1. 2311 - School Board Services
203 Line 540 for Advertising has a requested budget of \$2000, which increases by \$500. Line 550 for
204 Printing has a requested budget of \$2,000, which increases by \$650. The total increase for School
205 Board Services is \$1,150.

206
207 Ms. Larson requested that Ms. Mahoney put together what was spent out of the two line-item
208 increases and what they were for?

209
210 Mr. Bressette asked if Ms. Larson was referring to the voter's guide regarding the mailer for PMS?
211 Ms. Larson commented that she wants to know what is included under 2311 – School Board Services.

212 2. 2313 – District Treasurer Services
213 Line 580 for Travel and Mileage has a requested budget of \$200, an increase of \$100. Line 610 for
214 Printing has a requested budget of \$400, which decreases by \$350. The total decrease for District
215 Treasurer Services is \$250.

216
217 Dr. McGee mentioned that he encourages new School Board Members to participate in workshops.
218 The Board discussed where the money would come from to pay for workshops that are not free.

219
220 Mr. Gellar enquired if, by signing up for the NHSBA membership, the School Board members would
221 not have to pay extra for the seminars. Ms. Mahoney said she would look into what was part of the
222 NHSBA membership.

223
224 3. 2318 – Legal Services
225 Line 335 for Legal Services has a requested budget of \$45,000, which is an increase of \$299. The total
226 increase for Legal Services is \$299.

227
228 Assistant Superintendent Sarah Marandos presented the proposed budget for the Curriculum.

229
230 **iv. Curriculum**

231 1. 1100 – DW Regular Education Programs
232 Line 446 for Rental/Lease Software has a requested budget of \$47,934, which increases by \$1,396 for
233 inflation. The total increase for DW Regular Education Programs is \$1,396.

234
235 Ms. Larson asked if the School District was doing the Behavior Intervention Monitoring Assessment
236 System (BIMAS-2 Screener)? Dr. Marandos said that the District is implementing the BIMAS-2 Screener
237 fully at PES, starting in October. The District will then pilot the system in PMS and PHS in small numbers.
238 Dr. Marandos notes that the same screener will be used for PES.

239
240 2. 2210 – DW Improvement Instruction
241 Line 446 for Rental/Lease Software has a requested budget of \$7,920, which is an increase of \$670.
242 Line 580 for Travel and Mileage has a requested budget of \$2,800, which is an increase of \$300 for
243 national conferences. Line 810 for Dues and Fees has a Requested budget of \$2,174, which is an
244 increase of \$128. The total increase for DW Improvement Instruction is \$1,098.

245
246 3. 2213 – DW Instruction Staff Training
247 Line 330 for Professional Services has a requested budget of \$13,000, which is an increase of \$4,500
248 because of a decrease in Title funding. The total increase for DW Instruction Staff Training is \$4,500.

249
250 Ms. Larson asked what caused the decrease in Title funding? Dr. Marandos stated that because the free
251 reduced lunch applications were not filled out last year, Title 1, Title 2, and Title 4 funding were
252 significantly impacted. She noted that ESSER funding had helped this year, but the funding will be a larger
253 issue in the future.

254
255 Ms. Larson suggested that the School District think of a way to encourage families to fill out the free
256 reduced lunch applications. She was concerned that families would not fill out the application because
257 they are already receiving free lunches.

258
259 **v. 2721 - Transportation**
260 Ms. Mahoney mentioned that the District has 15 busses covering 180 days. She mentioned that the
261 current contract for transportation would end at the end of FY22. Ms. Mahoney commented that the
262 busses are aging.

263

264 Ms. Mahoney noted that mid-day Kindergarten is running four busses. She commented that there had
265 been good Kindergarten participation with the busses but added that not all Kindergarteners ride the bus
266 at the beginning of the year.

267
268 Ms. Larson asked if the expense for the four busses would go away if Full-Day Kindergarten passes in
269 March? Dr. McGee confirmed that the four busses would not be needed if the Full-Day Kindergarten
270 passes.

271
272 Ms. Larson asked when the school bus contract bidding process would begin? Ms. Mahoney stated that
273 the process needs to start as soon as she can get to it. Mr. Gellar asked if the Pelham School District is
274 currently using the 15 busses? Ms. Mahoney said that the District is not using all 15 busses because of the
275 shortage of bus drivers. She noted that there are a couple of people being trained to drive a school bus.

276
277 Dr. McGee mentioned that masks are required on all busses because of Federal rules. He noted that the
278 bus runs are currently longer and fuller than he would like. Ms. Mahoney mentioned that contractually
279 the bus runs are not to exceed 45 minutes.

280
281 Mr. Gellar asked if Dr. McGee had seen a significant increase in the number of students being dropped off
282 by parents? Dr. McGee stated that compared to last year, this year had seen a decrease in students being
283 dropped off by parents and increased bus riders.

284
285 The FY23 requested budget for Transportation is \$1,330,283, which is an increase of \$124,564.

286
287 **b. Opening of School and Pandemic Response:**
288 **i. Hillsborough County (excluding Nashua)**

289 Superintendent Chip McGee commented that virtually all the students in Pelham are in-school for face-to
290 face instruction. He noted that the top priority is to make sure the students reconnect to teachers, school, and
291 each other. Dr. McGee mentioned that he could get the on-site PCR Testing Clinic posted and available for
292 families to sign-up.

293
294 Dr. McGee commented that with regards to Covid-19, he is looking at two levels. The two levels are:

- 295 1. Level of Community Transmission
296 2. Level of School Impact

297
298 The Level of Community Transmission remains 'Substantial,' and the Level of School Impact remains 'Low.' He
299 noted that the rule is that anyone within three feet of another person, for more than an incidental amount of
300 time, must wear a mask. Otherwise, masks are not required, and this refers to the whole District.

301
302 Dr. McGee said that the on-site PCR Testing is an additional mitigation tool and very valuable. He noted that
303 there is no cost to the family or the District. The State of New Hampshire funds the PCR Testing through
304 Federal funds. ConvenientMD and not the School District will perform the swabbing. The priority will go to the
305 students who are under the age of 12 because these students do not have access to vaccinations. Dr. McGee
306 added that the interscholastic athletes would also be prioritized because of their contact with students from
307 another District.

308
309 The on-site PCR Testing will occur on Wednesday afternoons in the PES cafeteria. The District was only able to
310 give families one day to sign up for the testing because of listing and scheduling. Dr. McGee commented that
311 students under the age of 12 would have the option to have the test done during the school day.

312
313
314
315

316 **i. Hillsborough County**
317 The Covid-19 PCR test positivity as a 7-day average was 6.3% (Moderate) on August 18 and was 6.5%
318 (Moderate) on September 1. The number of new infections per 100,000 population for the prior 14 days was
319 182 (Substantial) on August 18 and was 270 (Substantial) on September 1.

320
321 **ii. Town of Pelham**
322 The Covid-19 PCR test positivity as a 7-day average was 8.7% (Moderate) on August 18 and was 8.7%
323 (Moderate) on September 1. The number of new infections per 100,000 population for the prior 14 days was
324 276 (Substantial) on August 18 and was 473 (Substantial) on September 1.

325
326 **iii. Level of School Impact**
327 The next metric that Dr. McGee reviewed was the Level of School Impact. Dr. McGee mentioned that the
328 transmission within schools on August 18 was 'Low' and was 'Low' on September 1. He noted that the level of
329 student absenteeism is 4.6% (Low) on September 1. The staff capacity on August 18 was considered 'Normal'
330 and was considered 'Normal' on September 1.

331
332 **iv. Transmission Within Schools**
333 Dr. McGee mentioned that he has sent out several emails to the community regarding Covid-19. He noted
334 that five students tested positive for Covid-19 during the first three days of school. Dr. McGee commented
335 that he has spoken with the Administration, School Nurses, and NH-DHHS today about whether this was a
336 cluster or an outbreak. The consensus was, at this time, it is neither a cluster nor an outbreak.

337
338 Dr. McGee said that he provided the definition of 'clusters' and 'outbreaks' within the School Board packets.
339

340 **v. The Big Seven**
341 The District will continue to follow the big seven mitigation steps:

- 342 a. Masks
- 343 b. Distancing
- 344 c. Hand Sanitation
- 345 d. Screening
- 346 e. Ventilation
- 347 f. Vaccines
- 348 g. PCR Testing

349
350 Ms. Greenwood asked what happens to the other students in a classroom if a student from that classroom has
351 a positive case of Covid-19? Dr. McGee said, this year, anyone who was in close contact would be told to self-
352 observe. The families would be provided the 'Self-Observation Guide for People Exposed to COVID-19.' The
353 District contacts everyone affected by email and requests that they self-observe. Dr. McGee then contacts
354 everyone in the District to provide an update.

355
356 Ms. Larson mentioned that students are excluded from in-school learning if someone in their household has
357 Covid-19 and the student is not unvaccinated. This guidance comes from the NH-DHHS.

358
359 Mr. Wilkerson mentioned that an adult and a number of students have been in the school building and have
360 subsequently tested positive for Covid-19. He requested confirmation that the District is in a window of
361 approximately two weeks to see if the District's mitigation is effective. Dr. McGee confirmed that Mr. Wilkerson
362 was correct.

363
364 Mr. Wilkerson mentioned that the PCR Testing begins on Wednesday, September 8. He wanted to know if the
365 District has a threshold of participation that validates the PCR Testing as a mitigation step? Dr. McGee stated
366 that he had asked that question, and there are no definitive answers, but he will continue to ask. He noted that
367 the NH-DHHS has said that an 80% percent vaccination threshold would allow the District flexibility with masks.
368

369 Mr. Wilkerson asked when a student is excluded, what provisions have been made to ensure continuity of
370 instructional delivery to those students. Dr. McGee said that the educational content and assignments are
371 available online. Currently, the School District is not able to use Zoom in the classroom.
372

373 Mr. Wilkerson asked if the School District knew of any excluded students that lacked adequate network access
374 and what channels are available to these students who may not understand the assignment? Dr. McGee stated
375 that the District does have the resources available to help students who have issues with network access.
376 Excluded students can contact the teacher and ask for additional help if needed. Dr. Marandos stated that the
377 School District worked through District Social Worker Amy Wales last year to identify families who do not have
378 access to the internet.
379

380 Mr. Wilkerson asked what the plans are to reintegrate students who have been excluded from school for up to
381 three weeks? Dr. McGee mentioned that every case is unique, and the District has high-level professionals who
382 can help the students.
383

384 Mr. Gellar asked what happens after the registration for PCR Testing closes and families decide they want to
385 take advantage of the testing? Dr. McGee said he intends to keep the enrollment open but acknowledged that
386 the District has not figured out how to do this. He noted that if families do not register now, it could take two to
387 three weeks from when they register to get tested.
388

389 Ms. Larson asked if there was a cluster or outbreak in PES, would Dr. McGee make the entire District wear
390 masks? Dr. McGee commented that his intention is to mask as few students as possible. He would mask the
391 smallest possible unit that Public Health Officials say is okay.
392

393 **c. Pelham Memorial School Project Update:**

394 Superintendent Chip McGee presented the School Board with a new presentation of the Memorial School
395 Renovation. There are five phases to the reconstruction of PMS. The five phases are:

- 396 i. Phase 1 – Construct all additions, temporary drop-off, and relocate the portables.
 - 397 a. Site work and temporary drop-off underway
 - 398 b. Relocation of the portables is complete
- 399 ii. Phase 2 – Begin gym renovation to the cafeteria
- 400 iii. Phase 3 – Library, Main Entrance, and the additions are completed
- 401 iv. Phase 4 – Renovations
- 402 v. Phase 5 – Renovations, Remove Portables, and restore the site

403
404 The contracted amount for the project was \$26,995,000, and the remaining contracted amount is
405 \$26,928,387.14. The original contingency amount was \$1,250,000, and the remaining contingency amount is
406 \$1,249,550.
407

408 Dr. McGee mentioned that he was very grateful that teachers could enter the portables on August 24. He
409 thanked the Building Inspector for his hard work.
410

411 i. **Building Committee**

- 412 a. The groundbreaking is set for Saturday, September 25 at 1:00.

413
414 Mr. Wilkerson asked if Phase 1 would finish after Phase 2? Dr. McGee said that there would be an overlap
415 because of the ‘additions’ work.
416

417 Mr. Gellar asked what the criteria were for using the contingency funds versus using the construction budget?
418 Dr. McGee said that the Project Management Team makes the decisions. The Project Management Team
419 comprises Trident, Harriman, BPS, Dr. McGee, Ms. Mahoney, Principal Stacy Maghakian, and Facilities Director
420 Brian Sands. The Project Management Team meets weekly.
421

- 422 d. **Revised 2021-2022 Pelham School District Goals:**
423 Superintendent Chip McGee presented the Board with the Pelham School District Goals, and asked for their
424 opinion.
425
- 426 i. **Goal 1 – Culture and Climate**
427 Chair Megan Larson mentioned that Culture and Climate would be the most difficult to measure.
428
- 429 ii. **Goal 2 – Full-Day Kindergarten**
430 Ms. Larson said that the full-day Kindergarten is the most straightforward goal.
431
432 Ms. Greenwood asked Dr. McGee to confirm that the vote in March 2022 for a full-day Kindergarten
433 would determine the goal's success. Dr. McGee confirmed that is how he would measure success.
434
- 435 iii. **Goal 3 – Mathematics**
436 Ms. Larson stated that Mathematics is a multi-year goal, and the School Board will meet in January 2022
437 to discuss improving mathematics instruction.
438
439 Mr. Gellar asked Dr. McGee to expand on the interim goals. Dr. McGee said that year one interim goal
440 needs to be more operational, and the interim goals for years two and three would be more output-
441 based.
442
- 443 e. **Policy Revision:**
444 **Policy Revision – First Reading:**
445 The School Board reviewed the policies listed below.
446
- 447 i. **Policy GADA – Employment References and Verification**
448
- 449 ii. **Policy GCQA – Reduction in Instruction Staff Work Force**
450 Ms. Larson asked if Policy GCQA should include Preschool? Ms. Greenwood stated that Preschool falls
451 under the Special Education section. She noted that if there were a reduction in force (RIF), Preschool
452 would fall under the Special Education section. The Board discussed how the Preschool Teachers are
453 classified and how they are certified to teach.
454
455 Mr. Wilkerson questioned the italicized 'from the CBA,' and Dr. McGee mentioned that the words would
456 be removed.
457
- 458 iii. **Policy GCCBC – Family and Medical Leave Act**
459 Dr. McGee mentioned that he would remove '900' from the Policy.
460
- 461 **Policy Revision – Second Reading:**
462 i. None
463
- 464 4. **Board Member Reports:**
465 i. **David Wilkerson** – Mr. Wilkerson mentioned that he was at opening day for Teachers and provided
466 breakfast.
467
- 468 5. **Housekeeping:**
469 a. **Adoption of Minutes:**
470 i. August 18, 2021 – School Board Meeting Public Minutes
471 Mr. Gellar motioned to adopt the Public Meeting Minutes of August 18, 2021; Mr. Wilkerson seconded the motion.
472
473
474

- 475 **Roll Call**
 476 i. Megan Larson - Yes
 477 ii. Troy Bressette - Yes
 478 iii. Thomas Gellar - Yes
 479 iv. Darlene Greenwood Yes
 480 v. David Wilkerson - Yes

- 481
 482 b. **Vendor and Payroll Manifests:**
 483 i. 205 \$516,487.50
 484 ii. PAY205P \$13,882.17
 485 iii. AP090121 \$238,650.82
 486 iv. BFPMS02 \$33,110.73

487
 488 Mr. Wilkerson made a motion to approve the Vendor and Payroll Manifests, as presented; Mr. Gellar seconded the
 489 motion.

- 490
 491 **Roll Call**
 492 i. Megan Larson - Yes
 493 ii. Troy Bressette - Yes
 494 iii. Thomas Gellar - Yes
 495 iv. Darlene Greenwood Yes
 496 v. David Wilkerson - Yes

- 497
 498 c. **Correspondence & Information:**
 499 i. No Correspondence & Information

- 500
 501 d. **Enrollment Report:**
 502 i. Ms. Larson mentioned that the Board had the September 1, 2021, Enrollment Report but added that the
 503 numbers would not be official until October 1, 2021.
 504
 505 ii. Mr. Gellar requested that next year the first Enrollment Report show what the enrollment numbers were
 506 at the end of the prior school year.

- 507
 508 e. **Staffing Updates:**
 509 i. **Leaves:**
 510 a. None

511
 512 Superintendent Chip McGee commented that it is always tough to have resignations late in the summer, and
 513 Dr. McGee added that the Board is very fortunate with the new hires. Last year, the Board amended a practice
 514 to nominate any position that requires certification.

- 515
 516 ii. **Resignations/Retirements:**
 517 1. Jason Pratt PMS Teacher - Music
 518 2. Jennifer Johnston PES Title 1 Tutor
 519 3. Anthony Bolduc PES Teacher – UA

520
 521 Mr. Gellar motioned to accept the resignations, as presented; Mr. Wilkerson seconded the motion.

- 522
 523 **Roll Call**
 524 i. Megan Larson - Yes
 525 ii. Troy Bressette - No
 526 iii. Thomas Gellar - Yes
 527 iv. Darlene Greenwood Yes

528 v. David Wilkerson - Yes

529

530 iii. **Nominations:**

531 1. Ann Lewis PES Special Education Teacher

532 2. Marcia Burns-Mittler PHS Academic Tutor – Math

533

534 Mr. Gellar motioned to accept the nominations, as presented; Mr. Wilkerson seconded the motion.

535

536 **Roll Call**

537 i. Megan Larson - Yes

538 ii. Troy Bressette - Yes

539 iii. Thomas Gellar - Yes

540 iv. Darlene Greenwood Yes

541 v. David Wilkerson - Yes

542

543 **6. Future Agenda Planning:**

544 a. None

545

546 **7. Future Meetings:**

547 a. 09/08/2021 – 6:30 pm School Board Meeting @ PES Library

548 b. 09/15/2021 – 6:30 pm School Board Meeting @ PES Library

549

550 **8. Non-Public Meeting:**

551 Mr. Gellar made a motion to enter Non-Public Session under 91-A:3, II(i) – Emergency Functions at 8:16 pm;

552 Mr. Wilkerson seconded the motion.

553

554 **Roll Call**

555 i. Megan Larson - Yes

556 ii. Troy Bressette - Yes

557 iii. Thomas Gellar - Yes

558 iv. Darlene Greenwood Yes

559 v. David Wilkerson - Yes

560

561 **9. Adjournment:**

562 Mr. Wilkerson made a motion to adjourn the School Board Meeting at 8:40 pm; Mr. Gellar seconded the motion.

563 The motion passed (5-0-0).

564

565 **Roll Call**

566 i. Megan Larson - Yes

567 ii. Troy Bressette - Yes

568 iii. Thomas Gellar - Yes

569 iv. Darlene Greenwood Yes

570 v. David Wilkerson - Yes

571

572

573

574 Respectfully Submitted,

575 Matthew Sullivan

576 School Board Recording Secretary