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Pelham School Board Meeting
February 19, 2020
Pelham Elementary School
6:30 pm

8 **School Board Members** Megan Larson, Chair, Deb Ryan, Vice Chair, Troy Bressette, Candice Repici,
9 David Wilkerson
10 **Superintendent** William Furbush
11 **Business Administrator** Deborah Mahoney
12 **Student Representative** Joe Wholey

13
14 Megan Larson, Chair, called the public hearing to order at 6:30 pm.
15

16 **Budget Transfer Approval for Unanticipated Revenue**

17 Impact Fees are assessed by the town and paid by construction contractors that seek to build in Pelham.
18 The fees may be used by the district in order to pay the PHS Capital Bond Principal payment. The town
19 of Pelham has distributed impact fees totaling \$58, 034.37 into the school district accounts from August
20 28, 2019 through January 17, 2020. While impact fee funds can be used only to pay for bond principal
21 payments, by approving these funds to be used for that purpose, the school board would free up
22 budgeted appropriations from that budget line that can be transferred and used for a different purpose
23 as directed by the school board. Should the School Board accept these funds, they will be added to the
24 Fund 10 and be applied against the PHS bond principal payment. Any desired transfer may be done at
25 this time, or could be revisited in the spring.
26

27 **Megan Larson made a motion to close the public hearing. Troy Bresette seconded. Motion passed**
28 **unanimously.**

29
30 Pledge of Allegiance followed.
31

32 **Student Report**

33 Spirit week is going great and the students seem to be enjoying the themes this week. Congratulations
34 to Evan Haskins National Merit Scholarship finalist.
35

36 **Superintendent opening remarks**

37 **Pelham High-** Spirit Week is still going on, with the last day set as this coming Friday, February
38 21. Evan Haskins named as a finalist in the National Merit Scholarship competition. Matt Regan
39 named Coach of the Year for Golf in the Lowell Sun. Abby Druding is the state champion in the
40 overall for gymnastics. Our team came in second in the state.
41

42 **Pelham Memorial-** Cheerleading won Tri County Championship this past weekend for the 4th
43 year in a row. The semi-formal dance on Valentine's Day was a hit. Thank you to our
44 chaperones and leadership students for creating a great night under the stars. ACES sponsored

45 Tiles & Tours at the memorial school last Wednesday and Saturday had a great turnout. We
46 have very talented artists in our community.

47
48 **Pelham Elementary-** PES completed the Great Kindness challenge week finishing the week with
49 over 1,300 random acts of kindness in the building. PES will be continuing the kindness
50 initiative throughout the year. PES as well as the other two schools had a flannel Friday in
51 memory of our Crossing guard Bob White. PES will be donating over \$600 to the Pelham Good
52 Neighbor fund in Bob's memory. PES started registration for preschool, kindergarten, 1st grade
53 and any new students to Pelham at the beginning of February. At this point, our Preschool is on
54 a waiting list for our 3 and 4 year olds.

55
56 **Deb Ryan made a motion to go into nonpublic at 6:35 pm under RSA: 91-A: 3. David**
57 **Wilkerson seconded. Motion passed unanimously.**

58
59 **The board came out of non-public at 7:12 pm.**
60
61 Bill Furbush would like to thank everyone involved in the PES principal search and would like to
62 nominate Jessica Van Vranken.

63
64 **Troy Bressette moved to approve the nomination Jessica Van Vranken of the next principal of**
65 **Pelham Elementary. David Wilkerson seconded. Motion passed unanimously.**

66
67 Jessica Van Vranken thanked the board, committee and anyone else involved for all their hard
68 work. Jessica stated she is looking forward to being the new Principal of PES.

69
70 **Main Issues/Policy Update**

71
72 **Donation to PES from the Joseph Middlemiss Foundation in Memory of Tommy Sauvigne of One**
73 **Bookcase and 50 Books on Kindness**

74
75 Bill Furbush asked the board to consider this donation as the books total over \$500.

76
77 **Troy Bressette moved to accept the donation. David Wilkerson seconded. Motion passed**
78 **unanimously.**

79
80 **Voters' Guide**

81 The board looked over the proposed guide and unanimously agreed it looks excellent and thinks it ready
82 to go to print. The board discussed and agreed upon the voters' guide will be mailed to the community
83 the beginning of March.

84
85 **Superintendent Search Committee**

86 Megan Larson spoke to the draft Superintendent Search timeline. Megan asked the board if they
87 wanted to see any changes to the proposed draft. Deb Ryan asked when are the member review
88 application packets available. Megan Larson stated it is during SAU business hours. The board will
89 stay updated during the process of any changes and will choose who will be on the search committee

90 tonight during nonpublic. Joan Cote, HR Manager spoke of the requirements of the superintendent job.
91 Joan stated if the board would like any changes to the job requirements it should be done by Mid-
92 March. Megan Larson suggested to the board any changes they would like to see to email Joan Cote.
93

94 **Policy Review 1st reading**

- 95 1. EBBC/JLCE (Emergency Care and First Aid)_ Bill Furbush stated the district has more and more
96 staff continuing to be trained on CPR thanks to the Pelham Fire Department. David Wilkerson is
97 looking for clearer wording on how many staff members are required to be trained during an
98 event/school day.
- 99 2. EB/JLI (Joint Loss Management Committee) Bill Furbush stated there was very little changes to
100 this policy.
- 101 3. JLCK (Special Physical Health Needs of Students) Bill stated, Dr. Lessard reviewed this policy and
102 signed off her approval. This is to promote activity through special physical health needs of
103 students.
104

105 **Policy Review 2nd reading**

- 106 1. ADC (Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes, and
107 E-Liquid in, On School Facilities, and Grounds) Bill stated the district is in compliance with our current
108 signs and could use additional signs around and in the buildings.
- 109 2. EBBB (Indoor Air Quality) Bill stated, although the district is not out of compliance, the district should
110 have additional signage in and around the buildings. Megan Larson stated she understands the school
111 busses cannot idle in the front of the building; she is concerned the students sit on the bus from 8:30 to
112 8:45 am in the cold and the situation is not ideal. Bill stated, he agrees starting the day spending 10 to
113 15 minutes is not successful. Bill would like this looked into for the upcoming school year.
- 114 3. EEAEA (Mandatory Drug and Alcohol Testing-School Bus Drivers) Bill stated there is no changes to this
115 policy and it is in the best interest for our students.
116

117 **David Wilkerson made a motion to approve Policy ADC, EBBB and EEAEA as written. Candice Repici**
118 **seconded. Motion passed unanimously.**
119

120 **Budget Unanticipated Revenue Presented by Deb Mahoney**

121 As discussed in the public hearing, we ask the board to accept \$58, 034.37 in unanticipated revenues
122 received through impact fees collected by the town. These funds, if approved, may be used to pay the
123 PHS Bond Principal payment. Should the board accept the total of the fees ad described, we ask the
124 board to consider a transfer of \$28,929.75 to be used for the balance of the architect early release
125 agreement as approved by the board in a previous meeting.
126

127 **Troy Bressette moved to accept an additional \$58, 034.37 from impact fees to be applied to the PHS**
128 **Bond Principal payment. David Wilkerson Seconded. Motion passed unanimously.**
129

130 **Troy Bressette made a motion to accept the transfer of \$28, 929.75 from the budget line 1000511000-**
131 **910 to fund the remaining balance of the Harriman early release agreement as approved. David**
132 **Wilkerson Seconded. Motion passed unanimously.**
133

134 **Board member Reports**

135 Deb Ryan was excited with the turnout of Tiles & Tours and thought it was very successful. Megan
136 Larson stated the community can still go and paint tiles till the end of February and the tiles will be
137 displayed on voting day. Troy would like to thank the 8th grade leadership team on representing PMS.

138 **Adoption of Minutes**

- 139 • January 22nd Meeting Minutes
140 • February 5th Deliberative Session & Meeting Minutes

141
142 **Deb Ryan made a motion to approve January 22, 2020 School Board minutes as amended. David**
143 **Wilkerson seconded. Motion passed unanimously.**

144
145 **Troy Bressette made a motion to approve February 5, 2020 deliberative session and meeting minutes**
146 **as written. David Wilkerson seconded. 4-0, 1 abstain.**

147
148 **Vendor and Payroll Manifests**

149 AP021920 \$307, 528.23
150 018 \$565,227.56
151 PAY018P \$27, 521.12

152
153 **Deb Ryan made a motion to approve the Vendor and Payroll Manifest as written. David Wilkerson**
154 **seconded. Motion passed unanimously.**

155
156 **Staffing Updates**

- 157 Resignations
- 158 • Deb Gerber-Special Education-PMS
- 159 Retirement
- 160 • Regina Provencher-English Teacher-PHS
 - 161 • Robert Moore- Science Teacher- PHS
- 162 Extended leave
- 163 • Jennifer Nugent- English Teacher – PHS

164
165 **Deb Ryan made a motion to approve the resignations, retirement and extended leave of Deb Gerber,**
166 **Regina Provencher, Robert Moore and Jennifer Nugent. Troy Bressette Seconded. Motion passed**
167 **unanimously.**

168
169 **David Wilkerson made a motion to enter into non-public session under 91-C:3 at 7:53 pm. Troy**
170 **Bressette seconded. Motion passed unanimously.**

171
172 **Future Meetings**

173 03/04/20 Board Meeting 6:30 PM Pelham Elementary School
174 03/18/20 Board Meeting 6:30 PM Pelham Elementary School

175
176 Submitted by Nicole Demarrias

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