

Pelham School Board Meeting
August 5, 2020
Pelham Elementary School
6:30 pm

In Attendance:

School Board Members: Megan Larson, Chair, Debbie Ryan, Vice-Chair, Troy Bressette, Darlene Greenwood, and David Wilkerson (virtual)
Superintendent: Chip McGee
Business Administrator: Deb Mahoney
Director of Curriculum, Instruction & Assessments: Sarah Marandos
Student Representative: Joe Wholey
Not Present: None

1. **Opening:**

1. **Welcome/Call to Order:**

Chair Megan Larson called the meeting to order at 6:33 pm, followed by The Pledge of Allegiance.

2. **Public Input:**

None

3. **Opening Remarks:**

Superintendent Report:

Superintendent Chip McGee mentioned there were two subjects that he wanted to highlight for the School Board. The first subject was to acknowledge the PHS graduation on Sunday, August 2, 2020. Superintendent Chip McGee commented that this was the first time that he had met the Class of 2020. He thanked PHS Principal Dawn Mead for her work to make the graduation both safe, and a celebratory event.

The second subject was reopening the schools. Superintendent Chip McGee commented that the administration is asking the parents to decide, relative to remote or in-school learning, by Friday, August 7, 2020. The decision is needed to allow the administration to reopen safely, and appropriately staff both remote and in-school learning. The request for a decision has been sent out a couple of times and sent out at least one more time. If a student were part of the District in the spring, the parents would use the parent portal to choose. If the student is new to the District, the parents will use a separate link. Darlene Greenwood asked Superintendent Chip McGee what would happen if a parent cannot make up their mind by August 7. He said the default selection is in-school learning.

Student Report:

None

2. **Presentations:**

None

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3. Main Issues / Policy Updates:

1. Sport's Plan for Reopening

Superintendent Chip McGee mentioned that the School Board did not need to decide tonight about Pelham's school sports. He said that the NHIAA had pushed back the first day to practice/tryout until Tuesday, September 8, 2020. The first day to compete will likely be Friday, September 19, 2020. The NHIAA has, at this point, deferred all the decision making to the local level. The Pelham School District will be responsible for deciding on school sports.

Superintendent Chip McGee said that the schools would develop new, amended schedules based on geographic region rather than size and division. The schools are expecting travel issues with bus restrictions and afternoon availability. Many high school events will be moved to nights or weekends to accommodate travel needs. Each sport will most likely offer an "open" tournament at the season's end, for each division. The "open" tournament means no matter whom you play during your season and what your record is, you will have a chance to compete within your division for a state championship. If either of the competing teams feels that they cannot compete that day, then the game will be canceled with no penalty associated with that decision. There are no forfeits.

The Superintendent, Principal Dawn Mead, and Athletic Director Todd Kress came up with four plans. The plans are:

- a. Interscholastic – Play the NHIAA schedule following NHIAA Phase 3 Guidelines, and each sport's individual set of regulations, which can be found on the NHIAA webpage under fall sports.
- b. Inter-murals – Play in-district only. This option would mean our athletes would only be competing against our athletes. The plan allows for less exposure to potential carriers from other towns.
- c. Skill Development – Allow coaches to continue to work with their athletes in small groups.
- d. Remote – Team Meetings remotely, home workouts like in the spring.

Superintendent Chip McGee said that he expects that the District will run into challenges. The first challenge he expects is travel availability. The second challenge is limiting spectators at certain events to ensure physical distancing. The third challenge is disinfecting after each practice/game and game balls during games. The final challenge that he expects is educating coaches, athletes, and parents on physical distancing expectations. The Superintendent believes that the School Board will receive questions about whether the District should consider this as either an all sports or no sports for the fall. Another issue is whether the School Board should look at individual sports. Individual sports have a different set of safety profiles.

Todd Kress, Athletic Director

Vice-Chair Debbie Ryan pointed out that Pelham is a Division 2 team, and the surrounding towns are Division 1 teams. She asked Athletic Director Todd Kress what Pelham would do if they played teams based on geography. Athletic Director Todd Kress said, "The idea of the geographic schedule is not to emphasize winning and losing during the regular season, but to get games in, and get the kids the experience they are looking for." He added that the transportation issue is going to be an enormous problem

Athletic Director Todd Kress believes that the NHIAA is heading to a system where each division would have an open tournament. He gave the example that every team in Division 2 would

96 qualify for the Division 2 tournament. The NHIAA has already shortened the season by reducing
97 the calendar. The NHIAA will then select a date for an open Division 2 tournament.
98 Superintendent Chip McGee commented that the plan, right now, is all hypothetical. The
99 schools would need to be able to show they could safely have sports played.
100 Chair Megan Larson asked who would develop the schedule. Athletic Director Todd Kress said
101 the schedule is usually designed using a master schedule. In this scenario, the regional athletic
102 directors will get together and develop a schedule. The schedule would allow the teams to play
103 one another at least twice.
104 Athletic Director Todd Kress mentioned that the school is doing everything they can to ensure
105 that physical distancing occurs. The physical distancing would occur on the sidelines, the
106 benches, and anywhere they can enforce physical distancing. Most of the physical distancing
107 would have to be ignored on the playing surface. Superintendent Chip McGee mentioned that
108 the school's events are those that are the administration has a great deal of control over. The
109 administration has more transparent rules about behavior among the employees and students
110 than the administration can have with spectators.
111 David Wilkerson asked what data the school was using to make their decision whether to play
112 sports. He also mentioned that he did not believe that the NHIAA had provided any data to the
113 state's schools. Superintendent Chip McGee confirmed that the NHIAA had not provided data to
114 the schools. Athletic Director Todd Kress commented that he believes this is why the NHIAA
115 provided the schools with additional time to decide. The extra time will allow him to contact
116 surrounding districts, and listen to their thoughts on the subject. He added that the schools
117 could use the data that is coming from Youth Sports New Hampshire.
118 Chair Megan Larson said that the school athletes have been on the field for about a month. The
119 student-athletes are following the safety guidelines that have been put in place. She mentioned
120 that a lot of the Pelham students are playing sports outside of the town. Chair Megan Larson
121 wants to ensure that if the School Board decides that the school will not have NHIAA sports,
122 then the School Board needs to find a way to keep the students active with their teams and
123 peers. Athletic Director Todd Kress agreed with Chair Megan Larson's comments.
124 Superintendent Chip McGee commented that sports and other co-curricular activities are
125 different than school. Sports and co-curricular activities have an element of choice for the
126 students. Vice-Chair Debbie Ryan believed that if the School Board agreed to have games this
127 fall, she felt that co-curricular activities should also be allowed. Superintendent Chip McGee said
128 that the most significant difference is that co-curricular groups have less of a state-wide
129 organization and less coordination with other districts. He mentioned that once academics are
130 up and running, they will reintroduce the clubs and after school activities.
131 Vice-Chair Debbie Ryan asked if the school went with the inter-mural plan, would students who
132 did not practice for the sport, because they thought they would not make the team, then be
133 able to participate in the sport. Athletic Director Todd Kress said the inter-mural games would
134 be open to all PHS students who signed up to play the sport. For example, students who signed
135 up to play volleyball, the students would then be divided up into teams. The coach would act as
136 the coordinator and official. The coach would still earn a stipend. The benefit of the inter-mural
137 plan is that Pelham students would only play against Pelham students.
138 Student Representative Joe Wholey asked, "If the School Board votes to not have a fall sports
139 season and go to inter-mural or any other option, does that impact Seniors this year, looking for
140 college commitments for next year?" Athletic Director Todd Kress said the decision would affect
141 how the students receive exposure. He added that he expects private sports organizations to
142 pop up and offer these athletes the ability to play and gain exposure. He has found more
143 students get recruited out of their AAU program; then, they do their high school program.

144 Athletic Director Todd Kress mentioned that the NHIAA has said that all schedules need to be in
145 by August 14. He expects that the NHIAA will extend the date for the schedules. Tomorrow the
146 NHIAA will meet and decide on the first day to compete, and when the school districts need to
147 make their final decision. Athletic Director Todd Kress said that he has spoken with other
148 athletic directors, and they have said they would decide within the next two weeks. At that
149 point, the athletic directors will make a presentation to their School Board. Superintendent Chip
150 McGee said that he expects the Pelham School Board to receive the presentation at the next
151 board meeting.

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153 2. Reopening Report

154 Superintendent Chip McGee mentioned that he worked with his administration team to create a
155 twelve-page document of Frequently Asked Questions (FAQ's). He reminded the School Board
156 that Friday, August 7, is the last day for parents to choose either in-school or remote learning.
157 The administration has asked the staff to make accommodations and let them know of any
158 circumstances that may affect their assignment by Friday, August 14. On Sunday, August 23, the
159 administration would like to make available the teacher assignments. The teacher assignments
160 would be listed in PowerSchool and the parent portal.

161 Superintendent Chip McGee commented that the administration was able to make the
162 presentation to the School Board because the District has multiple layers of protection. One of
163 the protections is face coverings. The face coverings, while in school, are required. He added
164 that there would be a rare exception to the policy. The second layer of protection is the self-
165 screening. People will not be allowed in the buildings if they do not meet specific criteria. The
166 third layer is the rearrangement of classroom furniture. The furniture is being rearranged to
167 create physical distancing. The fourth layer is the cleaning protocols. The protocols include
168 custodial responsibilities for cleaning, the personal level of handwashing, and the personal
169 cleaning of items that one used.

170 Chair Megan Larson asked if Superintendent Chip McGee intended to update the Frequently
171 Asked Question's (FAQ's) document. He said that was his intention. She suggested that he put a
172 date next to the questions that were updated on a specific date. Troy Bressette commented that
173 Superintendent Chip McGee had mentioned at the Parent Q&A Forum that the administration
174 had received 158 questions. The 158 questions were consolidated down to 25 to 30 questions
175 and answers. He then asked what was being done to incorporate answers that were not
176 covered. Superintendent Chip McGee said that within the last 48 hours, the administration had
177 answered the individual questions as they came in. The Directors plus the Principals now have
178 an understanding of what the consistent answers are. He believes that the parents will be more
179 comfortable going directly to the Principals with their questions. The staff is currently not
180 involved in answering questions. He expects that in two weeks, the staff will be able to answer
181 the parent's questions.

182 Troy Bressette asked if anything was being done to provide people with a visual of what to
183 expect when returning to school. He suggested providing visuals to the parents and students. He
184 believes the visuals would help the parents and students make an informed decision.

185 Superintendent Chip McGee said the idea was being considered, but the particulars varied
186 across PES, PMS, and PHS. He agreed that the visuals are helpful. Chair Megan Larson
187 commented that the District has to be careful with the visuals presented. Parents and students
188 will be making decisions based on the visuals. She added that the PES class size is around 24
189 students. She believes that less than 20 students will select to learn in-school. The lower grades
190 might have even fewer students.

191 Superintendent Chip McGee reminded the School Board that if he assigns a teacher to teach
192 remotely, that removes a teacher from in-school learning. He said that the class size could be
193 smaller, but the class size is not necessarily going to be smaller. Without knowing the exact
194 numbers, he cannot determine class size. Vice-Chair Debbie Ryan asked if there is a point where
195 in-school learning cannot be done. She provided the example of 80% of the parents selecting to
196 have their children attend in-school learning. Superintendent Chip McGee agreed that there
197 would be a point where in-school could not be done; he does not know what that number is. He
198 said the District is far away from having the surveys completed.

199 Troy Bressette asked how many families had responded to the recent survey. Director of
200 Curriculum, Instruction & Assessments Sarah Marandos said that as of 2 pm, approximately 507
201 families out of 2000 had returned the survey. Superintendent Chip McGee noted that the
202 families who respond to the survey first are likely to be demographically different from the
203 families who respond to the survey last. Chair Megan Larson asked if the survey was only able to
204 be completed on the computer. Director of Curriculum, Instruction & Assessments Sarah
205 Marandos said that she would look into the question and get back to her. She believes that the
206 survey can only be completed on the computer. Chair Megan Larson noted that if the survey can
207 only be completed on the computer, this could cause slow response. Darlene Greenwood said
208 that 507 out of 2000 surveys were answered, and there are only two days left. Superintendent
209 Chip McGee commented that he needs the families to respond to the surveys to plan. He will
210 interpret a non-response as the student is coming to school.

211 Vice-Chair Debbie Ryan asked if parents could expect an updated Frequently Asked Question
212 (FAQ's) document. Superintendent Chip McGee does not expect to have an immediate updated
213 FAQ's document. The administration is spending many hours answering questions that are sent
214 in by email. Chair Megan Larson suggested that before families choose for in-school or remote,
215 ask friends, and receive the right information.

216 Chair Megan Larson mentioned that pre-school would not have a remote option. She then asked
217 if kindergarten would have a remote option. Superintendent Chip McGee said that kindergarten
218 would be broken up into two parts. The AM class will meet on Tuesday and Wednesday for a full
219 day, The PM class will meet on Thursday, and Friday for a full day. In the State of New
220 Hampshire, kindergarten is not required by law. If Pelham does not have an entire classroom,
221 Superintendent Chip McGee's recommendation would be not to run the remote class. He
222 mentioned that the pre-school program is run as an integrated program of students with special
223 needs and typical peers. The target is to have a 50/50 split. He agreed that Pelham would not
224 have a remote pre-school program. He noted that parents have asked if they go remote for pre-
225 school during the first term, could their child attend the in-school program in the second term.
226 Superintendent Chip McGee said the answer to that question is no. The spot would go to the
227 next child on the waitlist.

228 Chair Megan Larson asked how would the change in the start time for PHS would impact the
229 PMS. She said that historically both schools had taken the same bus. Superintendent Chip
230 McGee said PHS is looking at a start time of 8 am. He said there would be staff at PHS to keep
231 the students supervised. Chair Megan Larson asked if a parent could drop students off, at the
232 same time, to both PHS and PMS. Superintendent Chip McGee said the parent would be able to
233 drop off both students. He and Business Administrator Deb Mahoney are working on
234 committing to sufficient staff. Chair Megan Larson asked for confirmation that the grading is
235 going back to the way it was, before COVID. Superintendent Chip McGee confirmed the schools
236 are going back to the prior grading system, before the change to a credit/no credit system.

237 Vice-Chair Debbie Ryan asked if Pelham School Age Child Care (PSACC) was going to be running.
238 Business Administrator Deb Mahoney mentioned that the administration had a meeting with

239 Jessica Van Vranken and the representatives from PSACC. The group discussed all the protocols
240 that they are putting in place. The administration is working collaboratively with PSACC,
241 regarding the spaces that will be available for that program.

242 Chair Megan Larson asked Superintendent Chip McGee when the PHS would be sending out
243 announcements about the high school parking. She mentioned that typically the notifications
244 were sent out in August. Director of Curriculum, Instruction & Assessments Sarah Marandos
245 commented that no date for the announcements had been set, but the school was intending on
246 providing both Seniors and Juniors with the ability to park on campus. Superintendent Chip
247 McGee stated that Principal Dawn Mead and Director of Curriculum, Instruction & Assessments
248 Sarah Marandos have been working to ensure that every Senior and Junior receives a parking
249 spot this year. The idea is to free up bus space by allowing older siblings to drive their younger
250 siblings to school.

251 Chair Megan Larson asked if the District would be purchasing the Personal Protection
252 Equipment (PPE) that is required for students and staff to wear. Superintendent Chip McGee
253 said the District would buy particular PPE for the students and staff. The District will purchase
254 five washable facemasks for each of the students and staff. The District is looking at face shields
255 for teachers in the younger grades and specialized instruction regarding reading. He
256 acknowledged that school nurses have unique needs. The District will make sure the school
257 nurses have what they need. The student's default option will be the face mask, except for
258 individual circumstances. Vice-Chair Debbie Ryan commented on how the staff and teachers
259 worked very hard. She mentioned how the parents in Pelham have been great. No one asked for
260 the pandemic, but Vice-Chair Debbie Ryan believes there will be many life lessons.

261 Student Representative Joe Wholey asked Superintendent Chip McGee if he had any additional
262 information about the PHS and PMS school band. Director of Curriculum, Instruction
263 & Assessments Sarah Marandos commented that she worked with all three band teachers. The
264 plan is to look at the type of PPE that is needed for the instruments. The District is currently
265 planning to have a band at both PMS and PHS. PES will not have a band or a chorus at the
266 beginning of the school year.

267 Chair Megan Larson asked Director of Curriculum, Instruction & Assessments Sarah Marandos, if
268 the District would be sending out an announcement to the 50 students interested in attending
269 Pinkerton Academy's CTE Program. Director of Curriculum, Instruction & Assessments Sarah
270 Marandos commented that she has two groups of students that she will be communicating
271 with, before releasing schedules. The first group is the students involved in AP courses. The
272 second group is the students interested in the CTE Program at Pinkerton Academy. Both groups
273 of students take up two blocks, instead of just one. The students will be working with their
274 guidance counselors and Ms. Michaud. As soon as she finds out about Alvirne High School, the
275 students will be notified. The administration just found out yesterday, that Pinkerton Academy
276 would accept the Pelham students. The Pelham students who attend Pinkerton Academy will go
277 to the school a few days a week and remotely learn a couple of days.

278
279 Special Education Coordinator
280 Superintendent Chip McGee recommended that the School Board approve a budgeted position
281 for Fiscal Year 2021. The job was .5 FTE position for a Special Education Coordinator at the PES.
282 He requested the job would be increased to 1.0 FTE for Special Education Coordinator at the
283 PES. The request is in anticipation of the pandemic's impact on Special Education Services in the
284 spring and potentially ongoing this year. If the Special Education Services could not deliver the
285 services as described, the School District must make sure that Compensatory Services are
286 provided.

287 State law in New Hampshire, as a result of the pandemic, requires that in the first 30 days of
 288 school, the staff meets with the families of students who have IEP's. He reminded the School
 289 Board that the school had an employee for a single day. The employee did not like the commute
 290 and quit. The administration looked at hiring a consultant to provide the services. The cost was
 291 breathtaking for a .5 FTE position. The hiring of a 1.0 FTE would be less than hiring a .5 FTE
 292 consultant. Superintendent Chip McGee understood that the job would only be for the
 293 remainder of this year. He said the position would be temporary. He has not determined if the
 294 job would need to be a permanent 1.0 FTE position. Superintendent Chip McGee commented
 295 that the role of a temporary 1.0 FTE Special Education Coordinator would coordinate the
 296 District's response to Compensatory Education and make sure the District is being thoughtful
 297 about how they offer the Compensatory Education.
 298 Darlene Greenwood asked if increasing the .5 FTE Special Education Coordinator position to a
 299 1.0 FTE would allow the employee to extend their work into PMS and PHS. Superintendent Chip
 300 McGee agreed and said that the three schools would have additional demands for IEP meetings,
 301 review processes, and paperwork. Chair Megan Larson believes the schools have been
 302 overwhelmed since the addition of the pre-school and special education into the Pelham School
 303 District. Superintendent Chip McGee mentioned that the District would need to find
 304 approximately \$31,108 to pay for the 1.0 FTE. Superintendent Chip McGee said that he is aware
 305 of a couple of places in the budget to find the money. Chair Megan Larson commented that the
 306 District could find itself with \$30,000 in legal fees if the position is not filled.
 307

Budget Items	Proposal (Estimated)
Budget for .5 FTE	\$43,418.00
Estimated Additional Cost	\$128,322.00
Difference	\$84,904.00
Budget Need Change	
For Residential Placement	(\$53,796.00)
Budget Needed to Support	\$31,108.00

308
 309 Vice-Chair Debbie Ryan said the Residential Placement Budget is a placement outside of the
 310 Pelham School District, where special education students would stay and live. The District found
 311 that the requests for Residential Placement changed. Chair Megan Larson asked how the District
 312 was getting the IEP meetings done. Superintendent Chip McGee mentioned that the Director
 313 and the assistant are both available to run meetings during the summer. The District has staff
 314 members for the Extended School Year (ESY), and the District also budgets for five extra days of
 315 special educators.
 316

317 **Vice-Chair Debbie Ryan made a motion to increase the .5 FTE Special Education Coordinator to 1.0 FTE**
 318 **to support the building administration at PES and other schools as needed. Troy Bressette seconded**
 319 **the motion. The motion passed 5-0-0.**
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321
 322 3. **Old Business:**

323 a. Chair Megan Larson mentioned that the PHS graduation was very nice, but the weather
324 was hot. She thanked teachers who came back to attend and participate in the
325 graduation. She also thanked the custodians, PTV, and Jim Greenwood. Vice-Chair
326 Debbie Ryan agreed and added the graduation was meaningful and very well organized.
327

328 4. **Housekeeping:**

329 a. **Adoption of Minutes**

330 i. Adoption of July 1, 2020 Minutes

- 331 1. Joe Wholey and David Wilkerson attended the meeting virtually.
- 332 2. #91 – Change to School Reopening Task Force – The STRRT Task Force
- 333 3. #383 – Change to 2020 – 2021 School Year
- 334 4. Add to attendees - Director of Curriculum, Instruction & Assessments Sarah
335 Marandos

336
337 **Vice-Chair Debbie Ryan made a motion to approve July 1, 2020, School Board Meeting Minutes, as**
338 **amended. Troy Bressette seconded the motion. The motion passed 5-0-0.**
339

340 ii. Adoption of July 15, 2020 Minutes

- 341 1. Chair Meg Larson and David Wilkerson attended the meeting virtually.
- 342 2. #106 – Change to: The decision chosen cannot make everyone happy.
- 343 3. #109 – Change to: The number of people on the Task Force is not enough.
- 344 4. #117 – Change to: STRRT
- 345 5. #169 & 172 – Change to: Development
- 346 6. Add to attendees - Director of Curriculum, Instruction & Assessments Sarah
347 Marandos

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349 **Vice-Chair Debbie Ryan made a motion to approve July 15, 2020, School Board Meeting Minutes, as**
350 **amended. Troy Bressette seconded the motion. The motion passed 5-0-0.**
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- 352 iii. Adoption of July 29, 2020 Minutes – The minutes' adoption was deferred until
353 the next meeting.
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356 b. **Vendor and Payroll Manifests**

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|------------------|--------------|
| 357 i. 103 | \$195,124.11 |
| 358 ii. 103M | \$461.34 |
| 359 iii. 103P | \$61,460.02 |
| 360 iv. 104 | \$179,475.28 |
| 361 v. 104P | \$3,836.57 |
| 362 vi. AP080520 | \$597,224.47 |

363
364 **Vice-Chair Debbie Ryan made a motion to approve Vendor and Payroll Manifests. Troy Bressette**
365 **seconded the motion. The motion passed 5-0-0.**
366

367 c. **Correspondence & Information**

- 368 i. None
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370

- 371 d. Summer Hours
372 i. None
373 e. Staffing Updates

- 374
375 i. New Hires
376 1. Darlene Jiang-Demetriou PHS Special Ed Teacher
377 2. Kate Capistran PMS Gr. 7 Math and Social Studies
378 3. Stephanie Infante PES Special Ed Teacher
379

380 Superintendent Chip McGee read the list of new hires to the School Board.

381
382 **Vice-Chair Debbie Ryan made a motion to accept the nominations as read. Troy Bressette seconded**
383 **the motion. The motion passed 5-0-0.**

- 384
385 ii. Resignations
386 1. Caroline Megan PES Part-Time School Nurse
387

388 Superintendent Chip McGee mentioned that Part-Time School Nurse Caroline Megan resigned.

389
390 **Vice-Chair Debbie Ryan made a motion to accept the resignation of Caroline Megan at the elementary**
391 **school. Troy Bressette seconded the motion. The motion passed 5-0-0.**

- 392
393 5. Future Agenda Planning
394 6. Future Meetings
395 a. 8/19/20 School Board Meeting TBD
396 b. 9/2/20 School Board Meeting TBD
397

398 7. Non-Public Session

399
400 **Vice-Chair Debbie Ryan made a motion at 8:14 pm to go into Non-Public Session under 91-A:3(c), and**
401 **91-A:3(e). David Wilkerson seconded the motion. The motion passed 5-0-0.**

- 402
403 **Roll Call:**
404 1. Chair Megan Larson – Yes
405 2. Vice-Chair Debbie Ryan – Yes
406 3. Troy Bressette – Yes
407 4. Darlene Greenwood – Yes
408 5. David Wilkerson – Yes
409

410 8. Reconvene from Non-Public Session

411
412 **Troy Bressette made a motion at 9:07 pm to reconvene the Public Session. Vice-Chair Debbie Ryan**
413 **seconded the motion. The motion passed 4-0-0.**

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415 **Roll Call:**
416 1. Chair Megan Larson – Yes
417 2. Vice-Chair Debbie Ryan – Yes
418 3. Troy Bressette – Yes

419 4. David Wilkerson – Yes

420

421 5. **Seal Non-Public Meeting Minutes:**

422

423 **Troy Bressette made a motion to seal the August 5, 2020, Non-Public Meeting Minutes. David**

424 **Wilkerson seconded the motion.**

425

426 **Roll Call:**

427 1. Chair Megan Larson – Yes

428 2. Vice-Chair Debbie Ryan – Yes

429 3. Troy Bressette – Yes

430 4. Darlene Greenwood – Yes

431 5. David Wilkerson – Yes

432

433 6. **Adjourn:**

434

435 **David Wilkerson made a motion to adjourn the meeting. Troy Bressette seconded the motion.**

436

437 **Roll Call:**

438 1. Chair Megan Larson – Yes

439 2. Vice-Chair Debbie Ryan – Yes

440 3. Troy Bressette – Yes

441 4. Darlene Greenwood – Yes

442 5. David Wilkerson – Yes

443

444

445 Submitted by Matthew Sullivan