

Pelham Memorial School Renovations & Upgrades Committee

Tuesday, May 15, 2018 6-7pm

PMS Room 103

APPROVED MINUTES

Dr. Cox opened the meeting at 6:01pm.

In attendance were: Dr. Cox, John Gould, Pattie Lamontagne, Stacy Maghakian, Debbie Ryan, Davie Wholey, and Ray Wilkins.

Everyone introduced themselves and spoke about the background that they bring to the committee's work. It was determined that a tour of the building was not needed as everyone in attendance had already participated in one at some point.

Dr. Cox explained that this committee was an "official" committee of the Pelham School Board meaning that it must post its meetings at least 24 hours in advance in three public places and it must keep minutes. Draft minutes must be available upon request 72 hours after the meeting is held. Minutes will have to be approved at the next meeting of the committee.

The committee adopted the following norms:

1. Meetings begin and end on time (unless the committee votes to change an end time)
2. One person speaks at a time
3. All voices are heard.
4. We stick to the agenda.

She went on to explain that the committee would need a chair and vice-chair and people who would take the minutes and provide them to Dr. Cox (Mr. Furbush) within 72 hours of the meeting. She took nominations for chair. John Gould volunteered for Chair. David Wholey volunteered for Vice-Chair, and the minutes will work off of a rotation of committee members who are willing and able to do the job as needed. A vote was taken on the slate and Mr. Gould and Mr. Wholey were elected unanimously by the members present.

Mr. Gould took over the meeting.

The committee discussed the need for a member of the committee from the greater Pelham community who has no ties to the Pelham School District. Debbie Ryan volunteered to post the need on social media, and Dr. Cox will send a School Messenger notice out. The position is first come first taken.

Then the committee discussed the charge at length. They worked together to understand their job, the timeline, and next steps. It was determined that the committee needed to decide how to proceed to move forward with soliciting an architectural/engineering study and conceptual drawings for the 2020 Pelham School District Warrant. It was determined that the first step would be to ask David Mermelstein and Deb Mahoney to attend the next meeting and talk about past projects and what has been done. Dr. Cox will make the arrangements to have them come.

The next meeting is June 21, 2018 at 6pm in Room 103 at the Pelham Memorial School.

The meeting adjourned at 6:53pm.

Respectfully submitted,

Dr. Betsey S. Cox-Buteau