

Building Committee Meeting

May 26, 2021

6:00 - 7:00pm

Attendees: Stacy Maghakian, Chip McGee, Deb Mahoney, Brian Sands, Troy Bressette, Darlene Greenwood, Pattie Lamontagne, Billy Beauchesne, Jen Grover, Kristin Corey, John Gould, Debbie Ryan, David Wholey, Abigail King, Morgan Benson, Dave Mermelstein
Absent: Alan Miller, Jason Croteau

- The meeting began with Stacy reviewing the topics and the commitment to start and end on time
- Members introduced themselves
- Stacy reviewed the purpose of the committee.
- Stacy explained the importance of having norms, especially in large committee groups
- Stacy explained a norms activity and assigned members to breakout rooms on 4 different norm topics: productivity, honesty & diplomacy, decision making, & culture of grace
- After discussion in breakout rooms, the groups returned to the main room and the note-taker/speaker shared the ideas from the various groups
- Stacy asked that notes be emailed to her, and she will summarize each topic to share at the next meeting. (see summary below)
- Sue Rouse, the admin assistant at Memorial, will be coming to future meetings to take minutes for the committee. This way all participants can be fully engaged in the discussions going forward
- Stacy explained that meeting minutes and agendas will be posted on our website going forward.
- The groundbreaking was discussed. Troy had the idea of coinciding with the Old Home Days. He would be looking into this to get back to the committee. OHD is on September 18th. We discussed the possibility of doing a float for the parade and involving ACES - an integral group contributing to the passing vote.
- As a backup to Old Home Day, the committee discussed August 28th as an option B for the Groundbreaking.
- The group discussed the time capsule unveiling.
- The group decided that future meetings will be held on the 4th Wednesday of the month at 6pm. More meetings can be scheduled, if needed.
- Adjourned at 7:00pm

Norms Summary:

Productivity: stick to the schedule - start and end on time, review agenda prior to meeting, efficiency in approach to action items, share the accountability of decisions, active listening, respect each other's ideas

Honesty & Diplomacy: honest questions and discussion, knowing our core goals, be respectful when there are different opinions, keeping people on track, wait until others are finished, avoid groupthink - feel free to challenge ideas, we need to referee ourselves, self-regulation, there are no stupid questions, acronym free zone

Decision Making: recognize that many project decisions will not be brought to the committee, weigh pros and cons of focus items brought to the committee, consensus is the target - voting if needed, members will commit to decisions made as a group and backup those decisions outside the committee

Culture of Grace: have an open mind, recognize that everyone is undergoing different challenges, understanding others' perspectives, hearing and listening to everyone's voice