

**Minutes Pelham High School Facilities Committee**  
**August 17, 2009**

Attendees: Eleanor Burton, Brian Carton, Brenda Hobbs, Daryle Hillsgrove, Bob Sherman, Dr. Mohr, Sean Minuti, Kim Hillson

Absent: Chris Marion, Hal Lynde, Dr. Bass, Rob Hardy.

1. Sean opened the meeting.
  - a. Minutes for August 10 accepted, Bob Sherman, Dr. Mohr, Daryle Hillsgrove, and Kim Hillson abstained, as they were not present at the meeting.
  - b. Bob Sherman confirmed the committee would be on the agenda for the Budget Committee on September 17<sup>th</sup>.
  - c. Eleanor stated she had conversations with Kathleen regarding the financial analysis and requested that Hal and Kathleen meet to go over the analysis.
  - d. Discussion on High School Facilities Committee email address, Dr. Mohr stated it should be accessible. Daryle to test it.
  
2. Reviewed the most up to date copy of the one page handout for Old Home Day
  - a. Dr. Mohr suggested some sort of statement on what the committee wanted the public to do once they had the flyer.
  - b. It was decided the slogan, "Step up for Education- Support our New High School" should be put on the front as the committee was working to build support.
  - c. Brian Carton edited the electronic file as the committee discussed changes.
    - i. Septic system wording clarified, capacity for 800 people including students and faculty. It was replaced in 1996 but is at capacity.
    - ii. Clarified any expansion would require an additional septic based on Marinace correspondence.
    - iii. Discussed the financial analysis section that was to be completed using Hal's analysis.
      1. BC stated if the financial impact on taxes is difficult, we should not publish it at this time.
      2. Eleanor stated people would like it.
      3. Daryle stated if we have concerns we should not use it on the flyer and present it separately after Hal and Kathleen have reviewed it further.
  - d. PSB expressed concern that the flyer focused on negative issues.
    - i. The committee came to a consensus that we must educate the residents on the issues so we need to start with that.
  - e. Recommended that as we move through this process, we can develop another flyer identifying the needs a new high school would address.
    - i. Suggestions for a future flyer included "what can a new High school on a new piece of property do for Pelham?"
  - f. Discussed the printing and folding of the tri fold flyer.

- i. Dr. Mohr stated she can have them printed at the High School
      - g. For ease of storage, only some will be folded to hand out.
      - h. Daryle suggested extra copies be at a table on the Pelham Elementary School open house on 9/22 and 9/24.
      - i. Facility Analysis Revisions
        - i. Bob Sherman recommended that we move all science issues together on the facility analysis section.
        - ii. Quotes from the 7/6/09, Dept of Education were added to this section to clarify some of the science lab issues to address concern from PSB.
        - iii. Dr. Mohr noted that the relocation of transformers over the summer reduced useable space in the music room.
3. Brenda Hobbs reviewed input from the PSB from the 8/12 meeting.
  - a. Fact Sheet Concerns
    - i. The PSB questioned the buildable acres and if it should be on the fact sheet.
      - 1. The committee discussed if these should be on the fact sheet and felt that simply putting the buildable acres gave a false impression of what could be done with current district owned land. The correspondence from Marinace regarding the topographic survey and the issues that limited building additions were to be referenced in a response to the PSB by Sean.
    - ii. PSB questioned cafeteria capacity
      - 1. The Committee discussed and due to some conflicting information, this section was clarified to indicate we have insufficient capacity for current population.
    - iii. The PSB questioned the 3 of 5 undersized science labs
      - 1. The committee eliminated that bullet and included quotes taken from the 7/6/09 Dept of Education letter from Ed Murdough.
  - b. Flyer Concern: The PSB felt the flyer for Old Home Day had negative information
    - i. The committee discussed and felt that part of problem is that many do not understand the extent of the issues and with confusing information communication should start with better education on the needs and issues.
4. Old Home Day
  - a. Kim passed the sign up sheet for Old Home Day.
  - b. Kim will design the banner and work with Sean and the SAU to purchase the banner.
  - c. Daryle will provide some free materials from Poison Control and other sources to put out on the tables.
  - d. Discussion on if we should get magnets or some other type of item in addition to the flyers.

- e. We will put some sort of coloring sheet or something with crayons to help occupy the children while parents are talking.
  - f. Rob Hardy is to get the topographic and site maps enlarged to be put on display.
  - g. Kim asked if Dr. Mohr could recruit high school students to assist with handing out flyers and manning Old Home Day table.
  - h. Daryle to put that the committee will have a table in Pelham Windham News and Salem Observer prior to event.
  - i. Daryle to place message on Message board that the Committee will be at Old Home Day.
5. Discussed schedules for more informational meetings and information tables.
- a. Budget Committee Presentation 9-17
    - i. Current presentation should be modified and sources added as needed.
    - ii. Committee to review and identify where changes should be made to adapt presentation to the Budget Committee
  - b. Daryle to add some of the flyer information as slides to support the needs.
  - c. Pelham Elementary School Open Houses, 9/22 and 9/24
  - d. Memorial School Open House- need date
  - e. Pelham High School Teacher Conference- need date
  - f. Board of Selectmen presentation
  - g. St. Pats- Is there an open house?
  - h. Private Kindergartens
    - i. Should we set up a meeting and work with kindergartens to extend invitations to the parents?
    - ii. Kim to contact Crossroads, Moms Club, and Dynamic Foundations
6. Daryle to work with someone who goes to Pelham Kindergarten.
7. Agenda for next meeting:
- a. Work on Budget Committee Presentation
  - b. Final review of Old Home Day Flyer
8. Meeting adjourned 9:00 pm

Respectfully submitted,

Daryle Hillsgrove