

High School Facilities Committee
Minutes 8-11-2008
7:00PM-9:30 PM

Attendees: Bruce Couture, Daryle Hillsgrove, Sean Minuti, Brian Carton, Brian Mahoney, Christine Marion, Julie Bezoet de Bie, Kevin Steele, Gary Robidoux, Brenda Hobbs

Public: John Basilesco (Eagle Tribune)

1. Bruce Couture opened the meeting discussing the purpose of the committee and members introduced themselves. He provided each person with the following documents:
 - a. Charge to Pelham High School Building Committee
 - b. Facility Planning Options Report, Pelham School District, April 18,2007 (Frank Marinance Architects)
 - c. Floor plan existing High School
 - d. Pelham School District Facility Planning Options, Follow-up Questions 5-2-07, (Frank Marinance Architects)
2. The Pelham School Board had extended invitations to the Planning Board, Budget Committee and the Conservation Commission, none were in attendance.
3. Committee member contact information was obtained and distributed to the group.
4. Committee members discussed the previous experience of the members through community and professional experience. The intent was to identify the key skills within the group, which would assist in reviewing data, conducting research, and preparing a recommendation to the school board. Below is a summary of skills
 - a. Daryle: Environmental, Health and Safety Compliance Professional, Problems Solving Facilitator and Team Leader.
 - b. Julie- Professional project manager for large construction projects including schools, site development and project cost experience.
 - c. Sean: Experienced in presentations, strategic planning and research.
 - d. Brenda: Experience working with in the School District, President of Union for Support staff.
 - e. Kevin: Served on building and facilities committees, strategic planning and worked on municipal projects.
 - f. Brian C: Professional presenter, project management, detailed oriented and research.
 - g. Brian Mahoney: Strategic planning, financial analysis and Six Sigma
 - h. Gary: Contractor within fire protection industry, project manager, designer for fire systems.
 - i. Kristine: Communication professional, objective analysis and problem solving.

5. The group discussed the leadership positions, of Chairperson, Vice Chairperson and Secretary. The committee agreed unanimously on the following appointments:
 - a. Chairperson: Sean Minuti
 - b. Vice Chairperson: Brian Cartin
 - c. Secretary: Daryle Hillsgrove
6. The group requested that Bruce Couture follow up with Dr. Bass to find out the status of the Budget Committee, Planning Board and Conservation Commission participation on the committee.
7. The committee discussed the need to ensure public participation such as availability of minutes, public input and attendance. One option is to post the Agenda on the Message Board. A brief discussion on the possibility of a survey occurred with more to be discussed at a later date. The committee felt that to have a successful solution, more information needs to be presented to the public in a clear way to build support.
8. The members discussed the failures of previous warrant articles for high school solutions. The members began a list of reasons identified through personal experience and contact with the community.
 - a. Co-operative High School:
 - i. Size of school,
 - ii. animosity between towns,
 - iii. lack of information such as location,
 - iv. Loss of control of town over its school system.
 - v. Articles of Agreement creating a single voting block for the two towns.
 - vi. Board presentation to the public.
 - b. Addition to High School:
 - i. Lack of technical information.
 - ii. No architectural support.
 - iii. Inconsistencies with information on the site.
 - c. New High School
 - i. Money
 - ii. Self interest of public “what’s in it for me”
 - iii. Cost to taxpayer
 - iv. Location
 - v. Property costs for land (1.2 million for house)
 - vi. Proximity to power lines.
 - vii. Perception that addition is feasible
 - viii. Costs and questions on middle school
 - ix. Linking two schools together in the project.

9. The committee requested that Dr. Bass meet with the committee and present the life safety code presentation.
10. The committee felt it may be more effective to work in sub committees to review the data. The committee requested access to the files from the SAU.
11. Julie had a number of questions regarding the previous studies. Kevin Steele provided her with a copy of the report for her to begin a review.
12. The committee identified that the goal of the committee should be to identify options, scope of needs of the schools and identify potential costs.
13. The items on the agenda for the next meeting to include:
 - a. Data
 - b. Review of Old Analysis
 - c. Further discussion on a survey
 - d. Brainstorm session on Why/Why not some options were feasible.
14. Other Items needing review at a future date:
 - a. Enrollment projections (Conservation Commission estimate and NRPC Build out)

Respectfully submitted by:
Daryle Hillsgrove