

**High School Facilities Committee Meeting**  
**July 6, 2009**

**Attendees:** Eleanor Burton, Sean Minuti, Rob Hardy, Chris Marion, Hal Lynde, Brenda Hobbs, Brian Carton, Daryle Hillsgrove, Linda Koehler, Rob Hardy

**Absent:** Bob Sherman, Dr. Mohr

1. Sean opened meeting at 7:15
  - a) Linda Koehler introduced to the committee as a new member appointed by the PSB.
  - b) Kim Hillson also appointed by board. Mrs. Hillson will be notified and invited to next meeting.
  
2. Discussion on status of current presentation.
  - a) Chris asked what should be done with the original presentation, should we modify or update. Based on discussion at the open forum, the committee needs to address the current population issue.
  - b) Linda suggested that numbers presented be approved by PSB referencing the questions asked by the PSB on capacity.
    - i) Brenda clarified that the PSB had been given the presentation in advance. The committee had requested that the PSB provide any questions in advance so the committee could answer them the night of the presentation.
  - c) Eleanor stated we need to verify capacity based on the code changes and population.
    - i) She suggested we ask Dr. Mohr for clarification.
    - ii) Eleanor stated the approval by the PSB was for a new high school on a new site.
  - d) Hal asked what the school had been designed for in 1970.
    - i) Hal reviewed the team design document on capacity and the 2002 report stated the capacity was 563.
  - e) Brian stated that many classrooms don't meet the 800 square foot requirement.
  - f) Chris asked if someone wanted to re calculate the capacity.
    - i) Hal stated we need to correct the misleading statement.
      - (1) Brian stated we should correct the information and states the source that was referenced and clarify that we have portables but they are not allowed to be used in capacity calculations.
  - g) Daryle stated we should focus on the current capacity, as that is what the state and NEAC use to determine capacity under today's codes.
  
3. Discussion on Forum
  - a) Brenda stated she thought it was a low attendance.
  - b) Eleanor stated she was glad for the number of people who did attend.
  - c) Daryle stated it was a busy time with school closing and that could have impacted attendance. Chris stated she felt that there were still questions on the need for a new school based on discussion at the forum.

- d) Linda K stated the committee needs to evaluate and explain the questions already asked.
  - i) She felt questions such as
    - (1) Codes need to be explained more
    - (2) Why the High School can be used for a Junior High or Middle school
    - (3) The changes in the building that reduces the capacity.Hal asked if the committee should put together something to go to the PSB.  
Example: Original design was XXX max under open concept. Based on 2002 numbers, it is 563
  - ii) Hal asked what is the correct number?
  - iii) Brian stated we should take direction from the school board as a whole and not just at one person's request.
  - iv) The Team Design 2002 report was reviewed.
    - (1) 2002 Gross capacity was 675
    - (2) 80% Utilization was 530
    - (3) 83.33% was 563, listed in report.
    - (4) 85% utilization was 573.
  - v) Eleanor stated Marinace may have the updated numbers after the changes to address egress that resulted in converting classrooms to hallways.
  - vi) Brian stated we should contact Marinace to see if they have updated capacity numbers.
  - vii) Linda K stated we need to identify important numbers and define "Coring the facility"

4. Discussion on the Next Steps for the committee

- a) Daryle stated we need to identify 5 to 7 major areas to help educate residents.
- b) Numbers need to be explained and referenced
- c) Some areas may be topics like the regulatory needs ex.
- d) Brian stated we need to explain that we are deficient in almost every area based on Team Design review.
- e) Eleanor stated the State Fire Marshal has identified areas the need correction and we are working on them.
- f) Eleanor asked if we should have a presentation to the Bud Com and BOS at one meeting?
- g) Hal asked how do we get to people?
  - i) One suggestion was Old Home Day
  - ii) Linda K stated we need flyers to use and recommended we put together the numbers and have the PSB approve them.
  - iii) Chris stated large audiences are good but we may need to get to smaller audiences.
  - iv) Linda K suggested a generic presentation with general information that anyone could be present to a group.
  - v) Hal stated we need to refine the information.
  - vi) Chris stated we need definitions.

- vii) Hal stated we need to include information on the state approval and accreditation.
  - viii) Chris stated we need to provide more on why renovation is not a good option.
  - h) Brenda stated we agreed on one option and need to move forward.
    - i) Brian stated we did our due diligence but need to show it better to other audiences.
    - ii) Hal stated he would feel better with a document to use for the presentation.
      - (1) Sean asked what is needed in a second presentation.
      - (2) Rob suggested impact schools have on home values, possibly from realtors.
      - (3) Daryle stated the first presentation was geared towards the PSB. The next need to be geared towards the average homeowners.
      - (4) Hal stated we need to go through
        - (a) Why we need to address school issues?
        - (b) How to solve the problems?
        - (c) Why this is the best option ?
        - (d) Brian stated the new on new high school unblocks Memorial school options and we can address that in the presentation.
        - (e) Eleanor stated we need to state what it might cost.
          - (i) Brian suggested a time line attached to the money so people understand when the impact will occur to residents.
          - (ii) Hal stated we need to relate cost to something people can relate to such as “a cup of coffee per day”
            - 1. Linda K stated operating costs should be separated from building costs.
              - a. Hal stated we have only looked at capital costs
- i) Chris asked if the PSB knows what will go on the ballot for next year?
  - i) Eleanor stated the PSB hasn't met yet to determine that.
- j) Daryle stated having something for Old Home Day would be good to get things going.
  - i) Eleanor stated she could arrange for space at Old Home Day.
  - ii) Hal suggested sign up sheets
    - (1) Information only
  - iii) Host information session Linda K stated information for Old Home Day needs to be a priority.
    - (1) Rob stated we should start compiling information.
  - iv) Brian stated we should take out the bullet that was questions.
    - (1) Brian & Rob stated they would work on some facts pages.
  - v) Rob asked if we could have the PSB to approve the numbers in the presentation except for the number in question.
    - (1) Linda K stated the stated defined current school capacity calculations.
      - (a) She stated we should get Marinace's approval on numbers.
    - (2) Sean drafted a written request for Eleanor to take to PSB based on Rob's suggestion.

- k) Brian stated items for future presentation should include Marinace information such as limited access through fields to back fields, septic limitations act.
    - i) Linda K suggested we get more information on website.
    - ii) Daryle stated if this is PSB information, web site should be associated with the PSB and user friendly.
    - iii) Rob stated he had some contacts for items such as signs and bumper stickers if needed.
      - (1) Linda K suggested using high school students to help make signs and flyers.
      - (2) Daryle said if provided with the floor plan, she could scan it and make it electronic.
5. Additional discussions
- a) Brian stated classes' not being up to standards is distressing.
  - b) Linda K stated the number 1 need for the school was science teachers but there is no place to put a teacher so it wasn't even brought up during budget discussions.
  - c) Criteria changed at PHS to offer all science classes as lab based. Many students lacked lab science when going to college, even community colleges.
  - d) Daryle stated we should look at changes in the classrooms and class type and needs.
  - e) Eleanor stated one classroom lost was a math class.
6. Sean recapped discussion by the committee
- a) The committee needs
    - i) Fact sheets
    - ii) Short handouts
    - iii) Posters
    - iv) Website information.
  - b) Rob will contact Mrs. Hillson to make sure she is aware of the next meeting.
  - c) Sean asked members to begin pulling out facts they thought were important.
    - i) Hal stated grassroots efforts would be needed.
    - ii) Brian stated the information should be from one source so there is not conflicting information by different groups.
  - d) Next meeting 7/13
7. Meeting adjourned at 9:15.

Respectfully submitted,

Daryle Hillsgrove