

Pelham High School Facilities Committee  
August 3, 2009

Attendees: Linda Koehler, Eleanor Burton, Brenda Hobbs, Bob Sherman, Sean Minuti  
Daryle Hillsgrove, Brian Carton, Hal Lynde (7:30), Chris Marion, Kim Hillson

Absent: Dr. Mohr, Dr. Bass, Kathleen Sargeant, Rob Hardy.

1. Minutes
  - a) July 27 accepted
  - b) July 13 accepted with minor corrections (noted draft of 7/13 accidentally posted to school district website.
2. Additional Communication Efforts
  - a) Sean was working with Dr. Bass to establish and to email.
  - b) Discussion on the website.
    - i) Kim and her husband are working on it.
    - ii) Kim had questions about moving it to a server.
    - iii) Daryle and Linda referred her to Adam Steele at the school district IT department for assistance.
3. Discussion on Fact Sheets
  - a) Reviewed information on sheets.
  - b) Discussion on use of Team Design information as it was 2002.
    - i) Linda Koehler stated Team Design provided facts and they could be used.
    - ii) Daryle stated the fact sheets are meant as a list of facts the committee wants to use and the form of the fact sheets as presented is to just provide a list. Formatting and redesigning is not critical for this step.
  - c) Discussion on number of students for fact sheets.
    - i) Marinace document provided in June 2009 was used for the population numbers for the fact sheet.
    - ii) Chris quoted the figures from the Marinace information and the fact sheets were updated with those figures.
  - d) Brian Carton stated it may be good to get the times of the lunches from Dr. Mohr where there are 4 lunches and it can be a long time for students to go in between meals.
  - e) Discussions on how to appropriately submit fact sheets for review.
    - i) Linda K quoted the minutes of the school board which stated anything the committee was going to use will be submitted to Dr. Bass/Kathleen Sargeant for his review.
    - ii) Daryle stated when it was time to submit fact sheets; she would send a note referencing the minutes, which directed the committee.
    - iii) The committee felt it was a courtesy to show the fact sheets to the PSB and will request Dr. Bass/Kathleen to send it for the 8/12 PSB meeting.
    - iv) Brian recommended attaching the Marinace document as an addendum.
  - f) Bob Sherman asked about the kindergarten information.
    - i) Brian C stated the numbers fluctuate and the statements should be general as it is not in our charge to solve kindergarten.

- ii) Eleanor stated the PSB used 250 kindergarteners as their planning figure.
  - g) Discussion on PES capacity.
    - i) It was cored for 1200.
    - ii) Marinace stated a capacity of 900 with current number of classrooms.
    - iii) Committee will reference the Marinace number, as those were the numbers used for all other schools.
      - (1) Linda K noted that originally PES was not meant to have 5<sup>th</sup> grade. The grade was moved out of Memorial due to over crowding and the fact there was capacity at PES.
  - h) Bob Sherman asked about the Pathways quoted on the fact sheets.
    - i) Daryle explained they were focus areas that high school students could use. Dr. Mohr indicated biotechnology was a pathway the high school wanted to develop but with the lack of science facilities designing the program is difficult.
  - i) The committee requested a copy of the School District Report card.
    - i) Daryle stated there was an error when she attempted to download it from the school district website.
  - j) Hal suggested that a fact sheet on specific code issues be developed.
  - k) Brian C stated the fact sheets should include when the PES bond is paid off.
  - l) Eleanor stated she had concerns about presenting costs in fact sheets.
    - i) Chris pointed out the estimated costs were provided by Marinace and reviewed by Lavallee. The figures were the ones used in the PSB presentation.
    - ii) Many members felt we did need to discuss estimated costs with the note that they were estimates and the final figures would come with better information from the PSB.
  - m) Hal presented a financial analysis to explain tax impact.
    - i) For now this will not be included in data sheets until it is further reviewed and it has been reviewed at SAU.
4. Next Meeting, Monday August 10
  5. Daryle and Brian C will not be here.
  6. Daryle and Brian C will work on the Old Home Day flyer and send to Chris Marion for next meeting.
  7. Daryle will finalize fact sheets and send to Dr. Mohr.
  8. Adjourned 9:30

Respectfully Submitted,

Daryle Hillsgrove