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APPROVED
Pelham School Board
Budget Meeting
Public Session
September 30, 2009

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School Board Members: Eleanor Burton-Chair, Linda Mahoney,
Lorraine Dube; Deb Ryan; Cindy Kyzer

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Superintendent: Dr. Frank Bass

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Assistant Superintendent: Roxanne Wilson

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Business Administrator: Kathleen Sargent

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Student Representative: Shannon Perry

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Chairman Burton called the public session to order at 6:55 pm. All those in attendance stood for the pledge of allegiance.

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Approval of Minutes

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Motion to approve the public minutes as amended of September 9, 2009 was made by Lorraine Dube with a 2nd by Linda Mahoney. Approved 5-0.

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Motion to approve the non public minutes as amended of September 9, 2009 was made by Lorraine Dube with a 2nd by Linda Mahoney. Approved 5-0.

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Motion to approve the public minutes as amended of September 16, 2009 was made by Cindy Kyzer with a 2nd by Deb Ryan. Approved 5-0.

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Motion to approve the non public minutes as amended of September 16, 2009 was made by Cindy Kyzer with a 2nd by Deb Ryan. Approved 5-0.

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Food Service Budget

Megan Bizzaro presented her budget for the board. She noted the new debit card system had been implemented and was running very well. Parents have been very supportive of the new system. Over 300 students have activated their online account. During the month of September, the program took in about \$7,000 in online payments. Meal Counts are going strong. Mrs. Bizzaro explained the districts responsibility if a loss is suffered. She noted the program draws from the fund balance first and then the district is responsible for the rest. A price increase in meal cost was not recommended this year. She noted they are looking at a break-even budget.

Mrs. Bizzaro stated she plans to have some equipment pieces evaluated for their durability. She will report back to the board with their findings.

1 Mrs. Bizzaro noted a bill was prepared for Windham with regard to receiving funds for
2 some equipment. She will get that documentation to the board for their review. Mrs.
3 Mahoney requested that in the future, sale of items should come before the board first.

4
5 Mrs. Bizzaro discussed serving breakfast at all schools. She spoke of a model called
6 “breakfast in the classrooms, where items are delivered via cart service. The board does
7 not think this service would work at the elementary school. With regard to the high
8 school, the model could be changed in which students on free and reduced lunch could
9 utilize the breakfast program.

10
11 Cindy Kyzer spoke of parents not being aware that breakfast items were available at the
12 high school. Linda Mahoney questioned the percentage of participation at the high
13 school for free and reduced lunch. Mrs. Bizzaro will report back to the board.

14 15 **Maintenance Budget**

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17 Kathleen Sargent presented the district Maintenance Budget. She spoke of water
18 usage/rates; rubbish removal; septic pumping; building repairs; plumbing repairs and
19 general upkeep.

20
21 Linda Mahoney questioned the possibility of reducing some of the lighting in PES
22 parking lot. Dr. Bass will check with the Police Chief to see what would be acceptable.

23
24 Kathleen Sargent brought to the board’s attention the need for elevator service at
25 Memorial School – noting a student would be in need of this service next year.

26
27 Cindy Kyzer questioned why the upkeep of tennis courts falls under the Maintenance
28 Budget, while the track is under the High School Budget. Eleanor Burton noted there
29 was a grant and trust fund in previous years for tennis courts.

30 31 **District Wide Budget**

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33 Kathleen Sargent presented the District Budget. She noted this would be for everything
34 other than Special Education. Highlights included: contractual obligation for teacher’s
35 contracts; teacher workshops; workshops for assistants; TGIF; stipend for clerk;
36 recording secretary; auditor’s increase due to increased regulations by the government of
37 accounting standards board; the stimulus monies need to be audited separately; legal fees.
38 Deb Ryan requested a break down of legal fees.

39
40 Cindy Kyzer requested a break down of the Transportation Coordinator’s responsibilities.
41 This is a shared position with Windham. She questioned what would happen if one of the
42 districts was unhappy with the shared position – questioning if they would meet with
43 Windham to discuss it. Linda Mahoney questioned how long the contract was for this
44 position. She requested a list of all shared positions with the Town of Windham. Mrs.
45 Sargent will provide this.

1 Cindy Kyzer requested getting numbers from Steve Langlois from the bus company with
2 regard to how many students are on each bus run. It was noted that the numbers would
3 not be that accurate as a lot of students do not ride the bus home due to fall sport
4 participation.

5
6 Deb Ryan requested an update on the Transportation Committee. Mrs. Sargent noted that
7 today was the deadline for folks interested in serving on this Committee.

8
9 With regard to kindergarten bus transportation, it was the consensus of the board to not
10 include that in this budget.

11
12 Mrs. Mahoney requested knowing how many students travel to other high schools for
13 vocational classes and what types of buses are used for such services.

14
15 Kathleen Sargent spoke of a proposed 2.5% increased for non-union employees. She
16 noted these employees did not receive any increase last year. Linda Mahoney noted this
17 was on a warrant article last year and should remain on a warrant article and not be
18 placed in the budget.

19
20 Deb Ryan would like to see more information/background as to why it is a warrant article
21 or not.

22
23 It was noted that the Budget Committee stated anything over a certain dollar amount
24 should be on a warrant article.

25
26 Deb Ryan spoke of lumping the non-union employees (i.e. custodians; secretaries and
27 nursing staff) into one Article would not do them justice. Linda Mahoney felt it should
28 be presented differently this year. Administration should stand on its own warrant article.

29
30 Cindy Kyzer felt that non union employees should not be denied raises because they are
31 not union. If this did not pass again this year, she would not feel comfortable keeping
32 this going as presently presented.

33
34 Mrs. Sargent spoke of retirement taking a huge hit this year and will also the next year
35 and then it will go back to pre 2009 rates after that.

36
37 Cindy Kyzer noted the bond has been satisfied at Pelham Elementary School and would
38 like to plan some sort of celebration.

39
40 **H1N1 Update**

41 Dr. Bass noted this vaccine has been delayed and will be administered by the state in
42 conjunction with the Fire Department. A consent form will be given to all parents. This
43 is voluntary for students. It will be offered to students in grades 6-12.

44
45 Motion to adjourn at 9:40 pm was made by Cindy Kyzer with a 2nd by Lorraine Dube 5-0
46 *Respectfully submitted – Diane Figaro*