

1 APPROVED
2 PELHAM SCHOOL BOARD
3 Public Session
4 March 25, 2009
5 Pelham Elementary School
6

7 **School Board Members:** Eleanor Burton, Cindy Kyzer, Linda Mahoney, Lorraine Dube, Deb
8 Ryan

9 **Superintendent:** Dr. Frank Bass

10 **Asst. Superintendent:** Roxanne Wilson

11 **Business Manager:** Kathleen Sargent

12 **Student Representative:** Courtney Perry
13

14 Dr. Bass called the Public Session to order at 7:10 PM. All those in attendance stood for the
15 Pledge of Allegiance.
16

17 **Election of Officers:**

18 Cindy Kyzer nominated Eleanor Burton for Chair of the School Board. Second made by Deb
19 Ryan. Approved 4-0-1 Eleanor abstained. Linda Mahoney nominated Cindy Kyzer for Vice
20 Chair of School Board, Second by Eleanor Burton.
21

22 Eleanor then made announcement for nominations to the various committees.

23 Budget Committee: Deb Ryan

24 Pelham High School Council: Cindy Kyzer, Deb Ryan

25 Pelham Memorial Council: Lorraine Dube

26 Pelham Elementary Council: Linda Mahoney

27 Parks & Recreation: Deb Ryan

28 Representative to SERESC: Lorraine Dube

29 NH School Board Assoc.: Cindy Kyzer

30 Technology Committee: Linda Mahoney

31 Performance Compensation Model (PCM): Lorraine Dube

32 PEA Negotiations: Linda Mahoney, Cindy Kyzer

33 Policy Review: Eleanor Burton, Lorraine Dube

34 Pelham School Age Child Care: Linda Mahoney

35 Professional Development: Eleanor Burton
36

37 **Impact of Warrants:**

38 Cindy Kyzer asked about the legality of having the voter guides available at the polls. Dr. Bass
39 will check into it.
40

1 Dr. Bass made mention that times are tough, but the Pelham Schools were very good but need
2 the support of the community. Eleanor Burton stated that she is determined to find programs for
3 students and to find ways to keep the community informed. Deb Ryan stated that people are
4 rallying for change. She would like to see alliances with the seniors and the different committees
5 in town. Deb feels that the board needs to do what is best for the community. Linda Mahoney
6 hopes the board will analyze the votes from this year and past years to see what the voters will
7 support and why they did not support articles. Linda feels communication is good in the
8 community.

9
10 **Public Forum:**

11 Mike Oxner-David Drive spoke regarding the petition that has been signed by many people in
12 regards to Pelham entering into talks with Tyngsboro, MA. Mr. Oxner felt that the board had
13 dismissed the issue as they tabled it until the new board was in place. Dr. Bass stated that he was
14 going to bring up for discussion the letter with Tyngboro later on in the agenda. Dr. Bass spoke
15 on the different options open to the board.

- 16 a. Entering into conversations with Tyngsboro.
- 17 b. Windham has asked if Pelham would be interested in tuitioning students to Windham
18 High School.
- 19 c. Salem asked if Pelham would be interested in a joint agreement.

20 Pelham needs to look at what they currently have; cost factor is close to 5 million dollars to run
21 Pelham High as it currently exists. Pelham now has total governance as it is now. Linda
22 Mahoney stated that the letter talks about sharing services, not regionalization.

23
24 Deb Ryan asked if the letter could have been read at the meeting so that the public would have
25 known what was going on. Eleanor read the letter that was received from Tyngsboro.
26 Cindy Kyzer stated that she was not present at the meeting, but does support Dr. Bass talking to
27 Tyngsboro and feels that it would be a disservice to not at least look into what Tyngsboro would
28 like to do. A consensus was taken of the Board to direct Dr. Bass to talk to the Superintendent at
29 Tyngsboro. Voice vote taken: Cindy Kyzer-Yes, Lorraine Dube-No, Deb Ryan-Yes, Linda
30 Mahoney-Yes , Eleanor Burton-Yes, Approved: 4-1 Dr. Bass will call the Superintendent in
31 Tyngsboro and report back to the board in a timely manner.

32
33 Linda Mahoney spoke against this based on financial reasons; and Cindy Kyzer spoke against
34 sending students to Windham and or Salem as they felt that the Building Committee should
35 present their findings and recommendations first.
36 The Board agreed to have Dr. Bass let Windham and Salem know that they were not interested in
37 talking at this time, but wanted to leave the door open for discussions at a later time.

38
39 **Facilities Committee Request:**

1 Dr. Bass stated that the Facilities Committee was getting close to completing their findings. The
2 committee hopes to have recommendations, rational and research findings ready to present by
3 the end of April/first of May. They would like permission from the Board for a 30-45 day
4 extension to get their presentation ready. Permission was granted by the Board.

5
6 Dr. Bass stated that the Committee would like to do an aerial topographical map . The cost to do
7 this would be \$7,500.00. There are also a few residual expenses totaling not more than \$1,000-
8 \$2,000. Dr. Bass asked if the Board would authorize up to \$10,000.00 for the Committee to
9 complete this study. Dr. Bass stated that Kathleen Sargent has checked and there is ample money
10 to do this.

11
12 Motion made by Cindy Kyzer to allow up to \$10,000.00 for topographical map and residual
13 expenses. Seconded by Deb Ryan. Vote 5-0

14
15 Dr. Bass also informed the Board that there is land off Route 38 that has become available. There
16 is 32-33 acres give or take. Dr. Bass asked permission from the Board to enter into conversations
17 with the land owners. Consensus- 5-0

18
19 **Kindergarten:**

20 Dr. Bass stated that the numbers for Kindergarten have not materialized as expected. Mrs.
21 LaFrance is confident that there is room inside Pelham Elementary School for the 4 Kindergarten
22 classes. Dr. Bass asked the Board if they would reconsider putting the Kindergarten in Pelham
23 Elementary for 1 year only. Cindy Kyzer stated that the enrollment is open until September, and
24 that it would be displacing other students if the Kindergarten were to go inside Pelham
25 Elementary. Linda Mahoney said that it is uncertain, and that the State has said they would pay
26 modules at 100%. Kathleen Sargent will now go ahead with conversations with sub contractors
27 and start working on site development.

28
29 **School Calendar:**

30 Fran DeCinto presented the School Calendar. Fran stated that the State is now requiring that 10
31 snow days be built in to the School Calendar. As the calendar reads now, School will start on
32 August 26, 2009 and the last day of school would be June 14, 2010. Linda Mahoney suggested
33 that school start on September 2, 2009. Cindy Kyzer asked about the discussion to eliminate
34 February or April vacation and having a break in March. Cindy also asked if there had been any
35 progress with the survey to parents that was going to be sent home. Dr. Bass stated that it was
36 too late to do the survey this year, but could possibly be done next year. Fran had concerns about
37 starting on 9/2/09 as she could only build in seven days. Dr. Bass suggested putting calendar on
38 hold until next meeting so they could go back and look at it again and see what they could come
39 up with for starting in September.

1 **Consent Agenda:**
2 Motion to accept consent agenda made by Cindy Kyzer, Second by Linda Mahoney, Vote- 5-0

3 **Minutes:**

4 **February 4, 2009: Deliberative Session.**

5 Cindy Kyzer had correction on the First Page, Last Paragraph,
6 Should read: to reduce the budget to include the cost of 2 full time teachers.
7 Eleanor stated that the Deliberative Session minutes were taken by someone else and the Board
8 had no control over it. Motion was made by Linda Mahoney to accept the minutes as amended.
9 Vote 5-0

10

11 **February 18, 2009-Non-Public Session:**

12 Motion to approve Non Public Session Minutes made by Linda Mahoney, Second made by
13 Eleanor Burton. Non quorum approval.

14 **February 18, 2009 Public Session:**

15 Motion to approve Public Session minutes made by Linda Mahoney, Second by Eleanor Burton.
16 Non quorum approval.

17

18 **Resignations:**

19 One resignation from Pelham Elementary School was regretfully accepted by the board. A
20 replacement for the Enrichment teacher will take place. Lorraine Dube asked that when
21 interviewing for a replacement, that the committee look for a person with a second language
22 certification, mainly Spanish so that the students can get a head start on a second language before
23 getting to Middle School.

24

25 **Nomination:**

26 Shirlee Sullivan as Pre-School/Kindergarten Coordinator, Lynne Green as Media Specialist-PES,
27 and Laura Estano as Readiness Teacher-PES. Motion to accept all nominations made by Cindy
28 Kyzer, Second by Linda Mahoney. Vote 5-0

29

30 **Sports Trainer:**

31 Dr. Bass spoke to the agreement between the Pelham School District and Safe Sports Network.
32 There will be a Certified Trainer on site for all Sports. Linda asked about the additional costs
33 stated in the agreement, such as training tables, files cabinets, supplies. Dr. Bass stated that there
34 is no additional cost. There is \$27,000.00 budgeted for the Sports Trainer. The agreement with
35 Safe Sports Network will replace the budgeted item. \$15,000.00 in 2 installments of \$7,500.00.
36 The contract will go into effect on July 1, 2009.

37 Motion to accept the contract made by Cindy Kyzer, Second by Linda Mahoney, Vote 5-0

38

39 **Video Surveillance Policy:**

1 Adam Steel stated that the Pelham Police chief, working in conjunction with the Pelham School
2 District has secured a grant to put video surveillance cameras in Pelham High School.
3 Adam came to the Board asking them to enact a policy so the high school may use video
4 surveillance for disciplinary issues.
5 Motion to accept First Reading of Video Surveillance Policy made by Cindy Kyzer, Second
6 made by Deb Ryan. Vote-5-0
7 Linda Mahoney asked if the policies could be posted on the website. Dr. Bass said that they
8 would.

9

10 **Background Check Policy:**

11 Cindy Kyzer asked about if the School District charges new hires for background checks.
12 Kathleen Sargent replied that Pelham does not charge anyone, however the cost has gone up.
13 Kathleen is asking for direction as to whether the Board wants to still pay 100% of background
14 checks. Kathleen Sargent recommended that it be 50-50.
15 Cindy Kyzer asked that on Page 4 of the policy, that the amount be taken out.
16 Cindy Kyzer made a motion to change the procedure from:
17 District pays 100% to: District pays 50% for background check for new hires.
18 Second made by Linda Mahoney. Vote 5-0
19 Cindy Kyzer made a motion to accept policy GBCD & GBCD-R- Background investigations and
20 criminal records check as amended-First Reading. Second made by Deb Ryan. Vote 5-0 . Policy
21 will take effect July 1, 2009.

22

23 **Lease Agreement with St. Patrick's re: Pre-school**

24 Deb Ryan asked if lease agreement is a public document. Cindy Kyzer stated that once the lease
25 is negotiated and signed, it then becomes public.
26 Motion to accept lease agreement made by Cindy Kyzer, Second by Deb Ryan, Vote 5-0

27

28 **NECAP Analysis:**

29 Roxanne Wilson reviewed packet of NECAP results. Roxanne stated that the test is taken in
30 October. The School District receives the results in January. The test results are from the
31 previous school year. Pelham is pretty much at the state average.

32

33 **Budget Report:**

34 Kathleen Sargent reported that everything is fine. Eleanor Burton clarified that this is last year's
35 money and that any money that was voted in March will not be discussed until after July 1.

36

37 **Enrollment Report:**

38 At present: PES: 930 students, PMS: 549 students, PHS: 649 students, 35 Home schooled. Total:
39 2163

40

1 **Correspondence:**

2 Thank you note read by Dr. Bass to Mr. Koehler on behalf of the Pelham School Board for the
3 donation from his company to Pelham High School.

4 Eleanor Burton stated a letter had been received from a parent supporting the dress code for the
5 Washington DC trip.

6 Eleanor Burton also mentioned that a letter had been received from a number of people in
7 regards to opening discussions with Tyngsboro.

8

9 **Board Member Reports:**

10 Courtney Perry stated that Thursday evening, Friday evening, and Saturday afternoon the High
11 School Drama Club was performing Bye Bye Birdie. Thursday evening is a dinner production.
12 On April 2, the High School would be having a hypnotist performance. Courtney has been
13 approached by several students as to when graduation would be. Dr. Bass stated he would have
14 that information at the next meeting.

15

16 Linda Mahoney: asked about Memorial graduation, and the last day of school. Dr. Bass stated he
17 would have that information at the next meeting.

18

19 Linda stated that all schools handbooks needed to be reviewed.

20

21 Linda stated that the Board needed to make a decision on landscaping services for all schools.

22

23 Linda stated that the progress report for the accreditation group needs to be discussed and would
24 like to do it at the next meeting. Dr. Bass stated that it was Dr. Mohr who had to prepare the
25 report and he was certain that she was coming to the next meeting to share the report. Dr. Bass
26 also stated that the District has the ability to delay the report. It will be put on the next agenda.

27

28 Linda Mahoney congratulated the Pelham Boy's Basketball team and also Justin Hojlo for
29 scoring the most points in Pelham High School history.

30

31 Deb Ryan: Deb is looking forward to her tenure on the Board. Deb also thanked her supporters
32 for their votes.

33

34 Lorraine Dube: Lorraine stated that she has had a conversation with Mrs. Pinsonneault (PMS) in
35 regards to the shortage of Science labs. Lorraine asked about the \$20,000.00 for software in the
36 Food Service Dept. being used for the Science Labs. Kathleen Sargent explained that the money
37 for the software was a different fund and that the money was from lunch sales which are not part
38 of the General Fund budget.

39

1 Lorraine asked if she could change her vote on the Tyngsboro motion. Dr. Bass stated that we
2 could have the record reflect that Lorraine had amended her vote.

3 Cindy Kyzer: Cindy asked if the Modified block schedule was being looked at. Dr. Bass stated
4 that it was being looked at.

5

6 Eleanor Burton: Eleanor welcomed the two new members to the Board. Eleanor asked Dr. Bass
7 if a calendar of events could be given to the Board. Dr. Bass acknowledged and would get
8 calendars for the Board. Eleanor asked about the stimulus money and how it is being spent.

9 Kathleen Sargent stated that all kinds of things are being looked at. There will be workshops on
10 how to proceed, as federal guidelines have to be followed.

11

12 **Future Meetings:**

13 April 8, 2009 Business Meeting 7PM PES

14 April 22, 2009 Workshop/Business Meeting 7PM PES

15

16 Motion to adjourn meeting made by Linda Mahoney

17 Second Deb Ryan Meeting adjourned at 9:43 PM

18

19 Respectfully submitted: Laura Weigler