

1 APPROVED
2 **Pelham School Board**
3 **Business/Workshop Meeting**
4 **Public Session**
5 **April 22, 2009**
6

7 **School Board Members:** Eleanor Burton-Chair, Linda Mahoney,
8 Cindy Kyzer; Lorraine Dube; Deb Ryan
9 **Superintendent:** Dr. Frank Bass
10 **Assistant Superintendent:** Roxanne Wilson
11 **Business Administrator:** Kathleen Sargent
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14 Chairman Burton called the public session to order at 7:15 pm. All those in attendance
15 stood for the pledge of allegiance.
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17 **Consent Agenda**
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19 Motion to approve as written the April 8, 2009 non public minutes was made by Linda
20 Mahoney with a 2nd by Cindy Kyzer. 5-0.
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22 Motion to approve as written the April 8, 2009 public minutes was made by Cindy Kyzer
23 with a 2nd by Linda Mahoney. 5-0.
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25 The Trustee of the Trust Funds Minutes were noted; with much gratitude to the Harris
26 Family.
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28 Vendor and Payroll Manifests were read aloud.
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30 Motion to accept the Consent Agenda as read was made by Cindy Kyzer with a 2nd by
31 Deb Ryan. 5-0.
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33 The following nominations were noted as being approved. Christine Kwong – Grade 5;
34 Jessica Eisman – Grade 3; Elizabeth Duhamel – Grade 5.
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36 Motion to accept the nominations as read was made by Cindy Kyzer with a 2nd by Linda
37 Mahoney. 5-0.
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39 **Superintendent Remarks**
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41 Dr. Bass spoke of the many upcoming spring and end of school year events. He noted a
42 revised Pelham Memorial School schedule would be coming before the board on May
43 13th for consideration. Also coming before the board will be a presentation by Dr. Mohr
44 regarding a technology grant along with speaking about the drop out rate and available
45 programs for students at the high school. The Superintendents Advisory is looking at
46 creative ways they can make their schools better.

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Radio System

Adam Steel spoke of his effort to begin a process of improving the quality of response to emergency situations. He noted the SAU is not tied into the emergency frequency methods and would like to address that need along with tying into the dispatch center in Pelham. He noted some equipment would be needed to make those things happen. A proposal was given to the board which included Repeaters for PES and PMS; Base Stations; and Town of Pelham Dispatch upgrade.

The Board will revisit this later during tonight’s meeting.

AYP Update

Roxanne Wilson discussed the handout of index scores. She noted the plan would be how to help the special education subgroup.

Cindy Kyzer questioned if there was an after school homework club at PMS. Roxanne Wilson noted there was not.

Mrs. Wilson will track scores over time and see where each school is at.

Kindergarten Portables

Kathleen Sargent noted she has requested quotes from three vendors; receiving two responses. She noted the quotes received were from Schiavi Leasing and William Scottsman. The board took both quotes under advisement. Mrs. Sargent noted that Mr. Miller recommending Schiavi Leaving. It was also noted that the state would pay for the site work and delivery. The bill is sent to Pelham and then it will be forwarded to the state.

Linda Mahoney stated she would like it in writing, that the state will pay for the portable. Dr. Bass noted he would ask for a written statement.

Motion to accept the recommendation to use Schiavi Leasing was made by Cindy Kyzer with a 2nd by Deb Ryan. 5-0.

St. Patrick’s Lease

Dr. Bass noted the lease document has been approved by both parties for the Preschool Program. A school board site visit will be arranged.

PMS/PHS Facility Recommendations

At PMS, a list of equipment and repairs for science labs; rest rooms; mechanical HVAC system and bleachers was discussed.

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At PHS, a list of equipment and repairs for science labs; HVAC, bleachers, boys and girls locker rooms, water coolers and railings in the gymnasium area was discussed. Linda Mahoney stated she would be in favor of approving the items for the science labs for both schools. She also noted she would like to get a better handle on the unexpended fund balance and would like to have the costs extended out and to know how much money is available.

Dr. Bass stated they could look at the priority list and do it in steps.

Kathleen Sargent mentioned there is a timeline they have to meet in order to encumber the money and that it should be done by the next school board meeting.

Motion to expend for Memorial School monies for equipment and repairs for science labs and restroom safety mirrors for \$18,910.00 was made by Cindy Kyzer with a 2nd by Linda Mahoney. 5-0.

Motion to expend for Pelham High School monies for equipment and repairs for science labs for \$5,600 was made by Cindy Kyzer with a 2nd by Linda Mahoney. 5-0.

Kathleen Sargent noted she received a quote for the replacement of the roof for the storage shed at PMS and that it was a little less than anticipated. She is moving forward.

Motion to approve the upgrading for the boys and girls locker room for \$800.00 to become ADA compliant at PHS was made by Cindy Kyzer with a 2nd by Linda Mahoney. Approved 5-0.

With regard to the water coolers, Linda Mahoney questioned if there was a better more sanitizing way to deliver water to the students. Cindy Kyzer questioned how many water coolers need to be ADA compliant.

Motion to expend \$18,600 for the radio system upgrade was made by Cindy Kyzer with a 2nd by Deb Ryan. Approved 5-0.

The rest of the repair issues will be brought back to the board in a clearer format.

Tyngsboro Update

Dr. Bass spoke of Tyngsboro thoughts on sharing the teaching of AP classes; special ed services; a speech pathologist and using video classrooms.

Adam Steel noted there are many options available at little to no cost, depending on the quality, when it comes to video classrooms.

Roxanne Wilson stated there are possible grants for things like this and noted Timberlane has been doing this for some time.

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2 Lorraine Dube noted that some AP classes are available online for NH students. Dr. Bass
3 will look into this and report back. Roxanne Wilson noted those types of courses have to
4 accepted by our high school in terms of credits.

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6 Dr. Bass also spoke of a four year technical high school and noted conversations were
7 also had with Tyngsboro with respect to this.

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9 **Policies**

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11 FEMLA Policy GCCBC and Anti Harassment Policy were noted as a 2nd reading.

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13 Motion to approve the Family & Medical Leave Policy GCCBC was made by Linda
14 Mahoney with 2nd by Cindy Kyzer. Approved 5-0.

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16 Motion to approve the Anti Harassment ACA Policy was made by Linda Mahoney with a
17 2nd by Cindy Kyzer. Approved 5-0.

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19 Linda Mahoney questioned if the student's records policy was updated and would like to
20 review it.

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22 **Information/Correspondence**

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24 The board discussed which Superintendent Evaluation form they would like to use.
25 Eleanor Burton noted that previous board members usually perform the evaluations as it
26 falls under the 08-09 school year.

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28 It was noted the older version of the evaluation form would be used.

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30 The suggestion of being able to make up school hours by taking away some recess time
31 was made.

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33 **Board Member Reports/Concerns**

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35 Linda Mahoney questioned the status of the aerial photos. They should be done by
36 5/5/09.

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38 Lorraine Dube appealed to people to donate to the DI team.

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40 Deb Ryan spoke of the previously mentioned Parkland Hospital Teen Event as not going
41 forward at this time. She also noted she attended her first Budget Committee Meeting
42 (organizational meeting).

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44 Eleanor Burton spoke of the forum that was held last week and mentioned some
45 suggestions that were made to her: having fewer warrant articles; getting the information

1 out to voters earlier; interest in the kindergarten program and its funding. She stressed
2 that everyone seemed concerned with space issues at all of the schools.

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4 Mrs. Burton noted the winners of the American History contest as being Joseph Minicello
5 from Pelham.

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7 **Future Meetings**

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9 May 12, 2009 SAU Annual Meeting SAU 7:00 pm
10 May 13, 2009 Business Meeting PES 7:00pm
11 May 27, 2009 Workshop/Business Meeting PES 7:00 pm

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13 Respectfully Submitted
14 Diane Figaro