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APPROVED
Pelham School Board
Workshop Meeting – Public Session
July 16, 2008
Pelham Elementary School

School Board Members: Bruce Couture, Chairman; Linda Mahoney;
Linda Koehler; Eleanor Burton

Superintendent: Dr. Frank Bass

Assistant Superintendent: Roxanne Wilson

Business Administrator: Kathleen Sargent

Chairman Couture called the public session to order at 7:15 p.m. All those in attendance stood for the Pledge of Allegiance.

Public Forum

None noted. Chairman Couture reminded the public about Public Forum.

Approval of Minutes

Motion to approve the non public minutes from June 11, 2008 was made by Linda Koehler with a 2nd by Linda Mahoney. Approved 3-0-1 (Eleanor Burton abstained)

Motion to approve as written the public minutes from June 11, 2008 was made by Linda Koehler with a 2nd by Linda Mahoney. Approved 3-0-1 (Eleanor Burton abstained)

Motion to approve the non public minutes from June 18, 2008 was made by Linda Koehler with a 2nd by Linda Mahoney. Approved 4-0

Motion to approve as amended the public minutes from June 18, 2008 was made by Eleanor Burton with a 2nd by Linda Koehler. Approved 4-0.

Manifests

Chairman Couture read aloud the manifests and noted teacher nominations of: William Peacock – Math/PHS; Jacob Reece – Biology/PHS; Matthew Regan – PE/PHS; Lisa Magnusson – Media Specialist/PES; Kathryn Vanaskie – Music/PES; Sara Jean Caira – Guidance/PHS; Carol Poper – Sp. Ed./PHS. One resignation was also noted.

Motion to accept the Consent Agenda was made by Linda Koehler with a 2nd by Eleanor Burton. Approved 4-0.

1 **Superintendent Remarks**

2
3 Dr. Bass stated he is extremely pleased with the hiring of the faculty members and noted
4 that more than six of them are from the Town of Pelham and are Pelham High School
5 graduates. Regarding the Facility Committee; he noted the following individuals would
6 be servicing as members: Kevin Steele; Julie Bezoet de Bie; Daryle Hillsgrove; Brian
7 Mahoney; Sean Minuti; Gary Robidoux; Christine Marion; Edward Souza; Brenda
8 Hobbs; Brian Carlton.

9
10 Dr. Bass stated he would like to set up monthly meetings with the Board of Selectman
11 regarding next year's budget as he feels this would provide a better understanding
12 between both boards. It was noted that Chairman Couture will attempt to attend most
13 meetings and that another School Board member would attend if he is absent.

14
15 **Food Service Presentation**

16
17 Megan Bizzarro addressed the Board with regard to her recent proposal for a new debit
18 card system. The pros and cons of the new system verses the old system were discussed.
19 It was noted that they currently have multiple problems with the old system. It was also
20 noted that the new proposed system would interact with BudgetSense and allow parental
21 online access to their child's account to both make a payment and to view what their
22 child is consuming during the day.

23
24 Kathleen Sargent noted that funds could be transferred from the food service salary line,
25 where they are currently available, in order to cover the first year of payment for Pelham
26 for this system.

27
28 Linda Mahoney noted her concern that they are currently in a default budget and felt it
29 was not proper to take any money out of said budget for the implementation of the new
30 debit system.

31
32 The general consensus of the Board was that they were in favor of the new system but
33 would like this to follow the proper channel through the Budget Committee.

34
35 The Budget Committee meetings for 08-09 were noted by Chairman Couture. It was
36 noted the School District intends to review the budget with the Committee on October 20,
37 2008. Dr. Bass stated the Principals of each school are already starting their budgets. He
38 also noted there would be more lines for the elementary school next year.

39
40 It was noted that Linda Koehler would not be available on 9/20/08 for the scheduled site
41 walk.

42
43 **Authorization of Transfers**

44
45 Kathleen Sargent requested approval from the Board for some transfers. The purposes of
46 the transfers are to place expenditures made from one function that really belong in

1 another. The amounts and transaction requests were listed and noted. She stated this is
2 already approved money from the 07-08 budget.

3
4 Linda Mahoney questioned why monies were spent out of the health line for equipment.
5 Mrs. Sargent responded by stating this was used for emergency purchases and was the
6 quickest way to do it at the time. Mrs. Sargent also noted that she can not move monies
7 from the 2900 line to the 1100 as it is a School Board function to do this. She noted the
8 moving of said monies will get the per pupil cost more in line with actual expenditures.

9
10 Motion to authorize transfers as outlined by Kathleen Sargent was made by Linda
11 Koehler with a 2nd by Eleanor Burton. Approved 4-0.

12 13 **Special Education Transportation**

14
15 Kathleen Sargent noted bid results for special education transportation were received and
16 opened. She noted all requirements by drivers were met. Safeway Company was the
17 lowest bidder at a fixed cost. It was noted they are used for both districts currently. It
18 was also noted that Pelham has more buses for in-district use but that Windham has more
19 out of district buses. She stated she felt that Pelham's portions would be less than
20 Windham's in the long run. A request for a de-escalation clause with regard to the
21 potential for oil prices dropping was noted and would be added to the contract with
22 Safeway.

23
24 Motion to accept Safeway for a three year contract with the addition of a request for oil
25 price de-escalation clause was made by Linda Mahoney with a 2nd by Linda Koehler.
26 Approved 4-0.

27
28 It was further stated that regular transportation would be put out to bid in two more years.

29 30 **PESPA Contract Negotiations**

31
32 Linda Mahoney and Cindy Kyzer were nominated to be part of the negotiations team.

33 34 **Other Business**

35
36 Dr. Bass noted the previously proposed breakfast proposal program for students was
37 dismissed by the Board. With regard to the preschool moving into PES; it was noted that
38 services would remain in Windham for another year. With regard to the hiring of a
39 teacher for the Pelham preschool students, it was noted this position should be put out to
40 vote on a warrant article.

41
42 Bruce Couture noted his concern that if this position is defeated; as it is a federal
43 mandated position; Pelham would have to pay a higher salary as it would fall under
44 Windham's salary guidelines.

1 Dr. Bass spoke of folding the position into the budget when it not a choice position for
2 the District, as it is mandated. He then stated they will start looking at Sherburne School
3 for preschool and possible kindergarten space. It was noted that 5 classrooms would be
4 needed for kindergarten. The issue of kindergarten will be discussed at the next meeting.

5
6 Kathleen Sargent announced that Pelham's budget will end up in the black this year.

7
8 Dr. Bass extended Windham's appreciation to the Pelham School Board for allowing
9 Kathleen Sargent to work on their behalf during their time of need.

10
11 Bruce Couture noted they are welcome and hoped that Windham would do the same for
12 them if ever needed.

13
14 Kathleen Sargent stated that Pelham is part of a very large consortium that spans the State
15 of New Hampshire with regard to going out to bid for oil; propane; and electric. She also
16 noted they will have a credit coming back to the district regarding electricity.

17
18 Eleanor Burton requested having a list presented to the Board regarding what
19 maintenance items were being done during the summer. Kathleen Sargent will look into
20 this – she also noted the following: the generator is being hooked up; painting is ongoing
21 at all schools; the weight room issues at PHS have been addressed and are no longer an
22 issue; cameras/monitors are ready to go.

23
24 **Monthly Reports**

25
26 Linda Mahoney discussed enrollment numbers and it was noted there was an error in the
27 previous numbers presented. The correct number is 936. Mrs. Mahoney read aloud the
28 enrollment numbers for the record.

29
30 Roxanne Wilson stated she received the grant monies for extra training/workshops. She
31 spoke of Six Traits training at SERESC and noted this provides opportunities for work on
32 curriculum planning/mapping for teachers. She also noted Administrators were utilizing
33 some technology training along with other districts.

34
35 Dr. Bass stated two grants came through for the summer reading program to continue this
36 year at the high school and that no district monies were used. He stated they will come to
37 the Board with highlights of the program once it has ended.

38
39 A letter from Ed Murdough at the Department of Education was noted. It stated that PES
40 and PMS were approved – PHS was approved conditionally. Since the letter; the Fire
41 Department has complied with all issues and the District will now re-file with the State
42 for approval.

43
44 Dr. Bass noted the NHSC would be coming out with their reports soon. It was noted this
45 is done every year and that once standards are met a report is sent back to the State.

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Board Member Reports

Linda Mahoney – spoke of a phone call she received regarding monies spent on Marinace Report. Bruce Couture requested that any persons who have questions about this matter contact him and he will be happy to go over it with them. Linda Mahoney questioned what the cost of legal fees were and how they were paid out. Mr. Couture noted there were no legal fees involved as they were paid for by the sellers.

Linda Koehler suggested making copies of the report available for the public to view at the library. Dr. Bass will arrange this.

Linda Koehler – requested information regarding how many students received the letter grade of D this past year. Dr. Bass will get this information to the Board.

Bruce Couture – questioned if the newly proposed teaching methods were still being looked at. Dr. Bass responded that they were. Mr. Couture also requested a progress report regarding maintenance from Alan Miller; he also noted a thank-you card was given to the School Board specifically thanking Linda Mahoney.

Future Meetings

- August 13, 2008 Business Meeting 7:00 pm PES
- August 17, 2008 Business/Workshop Meeting 7:00 pm PES

Motion to adjourn under RSA 91-A: 3II at 8:47 p.m. was made by Linda Mahoney with a 2nd by Linda Koehler. 4-0

Respectfully Submitted – Diane Figaro