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APPROVED  
**Pelham School Board**  
**Budget/Workshop Meeting**  
**Public Session**  
**October 14, 2009**

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**School Board Members:** Eleanor Burton-Chair, Linda Mahoney,  
Lorraine Dube; Deb Ryan; Cindy Kyzer

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**Superintendent:** Dr. Frank Bass

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**Assistant Superintendent:** Roxanne Wilson

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**Business Administrator:** Kathleen Sargent

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**Student Representative:** Shannen Perry

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26  
27

Chairman Burton called the public session to order at 7:07 pm. All those in attendance stood for the pledge of allegiance and moment of silence.

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30

**Good News** – Pelham Memorial School – the girls soccer team and boys and girls cross country teams participated in the Nashua Breast Cancer Walk on 10/18/09.

31  
32

**Consent Agenda**

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Motion to approve the non public minutes as amended of September 23, 2009 was made by Linda Mahoney with a 2<sup>nd</sup> by Cindy Kyzer. Approved 5-0.

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Motion to approve as written the public minutes of September 23, 2009 was made by Linda Mahoney with a 2<sup>nd</sup> by Cindy Kyzer. Approved 5-0.

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Motion to approve as amended the non public minutes of September 30, 2009 was made by Linda Mahoney with a 2<sup>nd</sup> by Lorraine Dube. Approved 5-0.

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Motion to approve as written the public minutes of September 30, 2009 was made by Linda Mahoney with a 2<sup>nd</sup> by Lorraine Dube. Approved 5-0.

45

Eleanor Burton read aloud the payroll and vendor manifests.

Motion to approve the Consent Agenda as read was made by Cindy Kyzer with a 2<sup>nd</sup> by Linda Mahoney. Approved 5-0.

**Facilities Committee Report**

Principal Mohr and Christine Marion gave a timeline of the work of the Facilities Committee to the board since the acceptance by the board of their recommendation. They noted that information was distributed at Old Home Day and PES Open House and was met with positive feedback. The Committee is reviewing additional information and comments from members of the public. It was noted the biggest question by folks was

1 surrounding the land and cost. Their future plans are to reach out to the community at  
2 different venues; sporting events and at the senior center.

3  
4 The Facilities Committee asked for permission to share certain information regarding  
5 land search and estimated tax rates.

6  
7 Linda Mahoney questioned where some of the discussions were going by the Committee  
8 as noted in their minutes. In particular, she was concerned they were going outside of  
9 their Charge regarding bond schedules and warrant articles. She noted her concern about  
10 questions the Committee was having with Marinace Architects. She does not want to see  
11 information bypassed by the School Board.

12  
13 Cindy Kyzer felt that tax impacts could be figured out now based on the cost of the  
14 building itself. She felt this would help the Committee in presenting information out to  
15 the public.

16  
17 Deb Ryan felt that the Committee would not give out wrong information and felt they are  
18 an arm extension of the School Board. She cautioned about voting on every thing that  
19 the Committee needs to do.

20  
21 Dr. Bass stated it is important that any information regarding a warrant article would  
22 need to come through the School Board. He noted they could provide tax analysis  
23 information for the Committee to use during their presentations to the public. Kathleen  
24 Sargent will get an estimate from the town.

25  
26 Christine Marion invited members of the public to get involved and to possibly host  
27 smaller in-home type meetings. They are also looking forward to attending a PTA  
28 meeting in the near future.

### 29 30 **Superintendent Remarks**

31  
32 Dr. Bass spoke of Superintendent's Advisory. He spoke of a Pelham Parents/Students  
33 Early Reading Initiative which, at no cost to the district or parents, would involve  
34 exchanging a book; raffles; refreshments and having a reading expert come in to address  
35 the parents and students. This will be offered to every 2<sup>nd</sup>; 3<sup>rd</sup> and 4<sup>th</sup> grade parents.

36  
37 Dr. Bass spoke of plans to meet with the Deans on a regular basis at the high school and  
38 with elementary school teams.

### 39 40 **School Improvement Plan**

41  
42 Roxanne Wilson spoke of improvement plans for each of the schools and what her role is  
43 in regard to this. She spoke of using Title I and II funds to increase the capacity to learn  
44 and improve instruction and curriculum. She spoke of wanting every student to have the  
45 ability to learn the same content and skills as everyone else.

1 An overall summary of current student test scores from NECAP were distributed for  
2 review. She noted the whole state has done poorly in the science section of the test.

3  
4 Cindy Kyzer questioned if the Principals also receive the test scores – it was noted they  
5 do – thus being able to help a teacher who may be struggling. It was noted that parent  
6 volunteers come in every day to help children with their math facts at PES.

7  
8 Lorraine Dube questioned how students with different needs are being serviced. Mrs.  
9 Wilson noted that some are pulled out for services or small groups are given more  
10 individualized support.

11  
12 Linda Mahoney commented that she is happy that the district is getting the attention they  
13 are now getting and thanked Mrs. Wilson for her hard work.

14  
15 Mrs. Wilson noted she is seeing incremental growth in SAT scores, however, Pelham is  
16 still under the state and national norm with regard to this.

17  
18 Linda Mahoney questioned if block scheduling had a negative impact on SAT scores –  
19 noting students have a big span of time between math courses.

20  
21 Shannen Perry spoke of having a huge gap between Algebra classes and felt students did  
22 not learn consecutively. She noted she struggled with learning what you need to learn  
23 and trying to focus on what you have forgotten between courses.

24  
25 Dr. Bass spoke of this matter being under investigation.

26  
27 Cindy Kyzer questioned what other schools schedules looked like and what their SAT  
28 scores were.

29  
30 Linda Mahoney requested an annual update on this matter.

31  
32 Deb Ryan commented on the amount of work done behind the scenes and felt that most  
33 parents were not aware of the massive amount of work that everybody does.

### 34 35 **Presentation of Policies/Reports**

36  
37 Eleanor Burton noted policies should be reviewed every few years. Lorraine Dube and  
38 Mrs. Burton will begin this process. Mrs. Burton also noted the deadline to submit  
39 resolutions to the NHSBA is next week.

### 40 41 **Old Business**

42  
43 Dr. Bass noted the vacation survey results were in and it was basically split. Mr. Steel  
44 will be presenting the information at an upcoming meeting.

45  
46 It was noted that School Council is working on a modified block schedule plan.

1  
2 The Transportation Committee is in the planning stages and will be scheduling some  
3 meetings in the near future. Deb Ryan suggested using the AlertNow system to ask for  
4 parent volunteers for this Committee

5  
6 Dr. Bass presented the Pelham School Age Child Care Contract. Deb Ryan spoke of her  
7 concern regarding the facilities use fees as it pertains to this program. She spoke of the  
8 need for the board to look at the fees again.

9  
10 The Board noted this would be looked at again in June of 2010.  
11 Motion to approve the Pelham School Age Child Care contract for the 2009-2010 school  
12 year was made by Linda Mahoney with a 2<sup>nd</sup> by Lorraine Dube. Approved 3-1-1 (Deb  
13 Ryan in the negative; Eleanor Burton abstained).

14  
15 Kathleen Sargent spoke of working on the bus contract – noting they are in the contract  
16 with Windham and that it would be very expensive to break away from that contract.  
17 This is the last year of the bus contract. She will keep the board apprised.

18  
19 Monthly Business Reports – noted

20  
21 **Budget Review**

22  
23 Pelham Elementary School – the Budget Committee will be informed that kindergarten  
24 and preschool have been pulled from the Elementary School Budget. It was noted that no  
25 new positions were being asked for.

26  
27 Page 40 – Co-curricular Salaries – the money/stipends come from the teacher’s contract  
28 and should not be in there.

29  
30 Page 14 – Nurse Salary Assistant –included in that line. Kathleen Sargent will  
31 investigate further what is included in that line.

32  
33 Page 51 – Professional Meetings – the board will keep this line in as they feel it  
34 necessary to promote initiatives by the Principal.

35  
36 Cindy Kyzer requested having Principals present to answer questions if needed.

37  
38 Page 57 – Software Online Audio Visual – reduced down to \$1800 – approved 5-0.

39  
40 Page 55 Library Books Online – reduced down to \$2500 – approved 5-0.

41  
42 Motion to approve the Pelham Elementary School Budget for the year 2010-2011 for  
43 \$4,513,824.00 was made by Linda Mahoney with a 2<sup>nd</sup> by Lorraine Dube. Approved 5-0.

1 **Pelham Memorial School Budget**

2  
3 Supplies PE Line – reduced down to \$1,835.68 – approved 5-0.

4  
5 Eleanor Burton noted this school’s budget was minimal.

6  
7 The salary for special education aides was increased due to an increase in identified  
8 students.

9  
10 Athletic Department Transportation Co-Curricular Line – reducing it down to  
11 \$11,250,000 – Approved 5-0.

12  
13 Supplies Athletics – reduced by \$1120 – Approved 5-0.

14  
15 It was noted that large print books and supplies were needed for an identified student.

16  
17 Graduation Line – Linda Mahoney requested bringing that line up to \$5,000. Linda  
18 Mahoney – yes; Lorraine Dube – yes; Eleanor Burton – no; Cindy Kyzer – no; Deb Ryan  
19 – yes. Approved 3-0.

20  
21 Motion to approve the Pelham Memorial School budget at \$3,170,383.63 was made by  
22 Linda Mahoney with a 2<sup>nd</sup> by Lorraine Dube. Approved 5-0.

23  
24 **Board Reports**

25  
26 Deb Ryan would like to move head with Cindy Kyzer’s suggestion of a celebration of  
27 some sort for the ending of the elementary school bond. Mrs. Ryan requested a  
28 discussion regarding the Facilities Use Fees be placed on the next agenda.

29  
30 Lorraine Dube is interested in having a course called pass/fail at the high school. This  
31 would pertain to math and English classes. This is a request to help students who are  
32 failing math or English.

33  
34 Linda Mahoney spoke of PMS promotion ceremony. She would like to see this continue.  
35 She feels there is great community support to continue this tradition.

36  
37 The board discussed Principal Pinsonneaults’ concern that preparation time for such a  
38 ceremony, takes away from instruction time and staff time.

39  
40 Deb Ryan commented taking this ceremony away should be done gradually and with  
41 notice. Cindy Kyzer felt that this year, the ceremony should be pared down in scale and  
42 to end it after this year.

43  
44 Motion that \$5000 be allocated for Pelham Memorial School end of year ceremony in  
45 June of 2010 was made by Linda Mahoney with a 2<sup>nd</sup> by Lorraine Dube. Approved 3-1-1  
46 (Eleanor Burton abstained; Cindy Kyzer in the negative).

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With regard to the search for an additional Assistant Superintendent, Mrs. Mahoney suggested that both boards put thoughts together regarding what they would like to see in a candidate. Dr. Bass agreed with idea.

Motion to adjourn public session at 10:47pm and enter back into non public session was made by Cindy Kyzer with a 2<sup>nd</sup> by Lorraine Dube. 5-0.

Respectfully Submitted – Diane Figaro