

1 APPROVED  
2 **Pelham School Board**  
3 **Business Meeting**  
4 **Public Session**  
5 **May 13, 2009**  
6

7 **School Board Members:** Eleanor Burton-Chair, Linda Mahoney,  
8 Cindy Kyzer; Lorraine Dube; Deb Ryan

9 **Superintendent:** Dr. Frank Bass

10 **Assistant Superintendent:** Roxanne Wilson

11 **Business Administrator:** Kathleen Sargent

12 **Student Representative:** Courtney Perry  
13

14 Chairman Burton called the public session to order at 7:05 pm. All those in attendance  
15 stood for the pledge of allegiance.  
16

17 **Good News**  
18

19 Linda Mahoney – PES – Spoke of the winners of the Peace Poetry Contest sponsored by  
20 Northern Essex Community College. Over 600 poems were submitted from area schools  
21 and 3 poems were chosen from Pelham Elementary After-School Poetry Club.  
22

23 **Consent Agenda**  
24

25 Motion to approve the non public minutes as written of April 22, 2009 was made by  
26 Linda Mahoney with a 2<sup>nd</sup> by Lorraine Dube. Approved 5-0  
27

28 Motion to approve the public minutes as amended of April 22, 2009 was made by Linda  
29 Mahoney with a 2<sup>nd</sup> by Lorraine Dube. Approved 5-0.  
30

31 Motion to accept the nomination of Laura Yacek, Grade 2 teacher was made by Deb  
32 Ryan with a 2<sup>nd</sup> by Lorraine Dube. Approved 5-0.  
33

34 Vendor and Payroll Manifests noted.

35 Motion to accept the Consent Agenda as read was made by Cindy Kyzer with a 2<sup>nd</sup> by  
36 Lorraine Dube. Approved 5-0.  
37

38 **Superintendent's Remarks**  
39

40 Dr. Bass spoke of the response administration and staff had with respect to the Swine Flu  
41 situation. He noted that information was received on a daily basis from the CDC and  
42 meetings with building administrators were held. This will continue to be monitored.  
43  
44  
45  
46

1 **PES Presentation of Young Authors**

2 Grade 1-5 were represented at tonight's meeting to share their own written stores. They  
3 spoke of an author's tea that was held in the library recently. The books were shared with  
4 school board members.

5  
6 **Historical Art Grant Program**

7 Diane Greenwood, Curriculum Leader at PES, addressed the board to speak about being  
8 the recipient of two grants in the area of social studies. The monies from the grants will  
9 be used to purchase books of famous New Hampshire people for the library along with  
10 purchasing lesson plans for teachers. The board thanked Mrs. Greenwood for applying  
11 for the grants and congratulated her.

12  
13 **PHS Entrepreneurs**

14 Alex Kyzer, Jared Towne and Josh Lynde spoke of a social entrepreneur leadership  
15 competition called L.I.F.E. project which started out in their social studies class. They  
16 spoke of holding a future event on June 6<sup>th</sup> to raise monies to give to a homeless shelter  
17 in Manchester by hosting a movie night and cookout. The students are seeking donations.

18  
19 **Dropout Intervention and Prevention**

20 Principal Mohr spoke of the dropout rate at PHS being less than the state average. She  
21 spoke of confidentiality of the students. She noted that most of the 11 student's who  
22 dropped this year were identified students. She spoke of some students as being  
23 transferred students into PHS from other high schools.

24  
25 The interventions in place were as follows: weekly meetings with Assistant Principal,  
26 guidance and special education regarding those students at risk of dropping out; working  
27 with peer outreach; making an effort to reach parents to inform if their child is receiving a  
28 C- or less. Pelham High School works closely with the Salem Adult Education Program.

29  
30 Lorraine Dube suggested sending the information discussed tonight, home to parents.  
31 Dr. Bass – they could provide communication to parents letting them know there are  
32 options open for their student if needed.

33  
34 It was also noted it is difficult to reach the student who decides to drop out during the  
35 summer months.

36  
37 Linda Mahoney suggested going back to elementary and middle school (if the students  
38 were not transferred students) and obtaining information to see if there were  
39 problems/trends that surfaced then.

40  
41 Dr. Bass stressed that if a parent has questions regarding their student, they should not  
42 hesitate to contact the school.

1 **Updates**

2 Preschool Update – Tina McCoy spoke of the Pelham Preschool Program that will be  
3 housed at St. Patrick’s Church. She noted they will not be affiliated with St. Patricks  
4 School. She noted St. Patrick’s has been very accommodating with the program and that  
5 the site has been cost effective and is very inviting and cheerful.

6  
7 Federal Stimulus Monies – Tina McCoy spoke of federal monies being available for  
8 special education in the amount of \$464,000+ which is above their normal special  
9 education entitlement amount. These funds have to be spent in the next two years. The  
10 purpose of the funds are to provide educational programs for special education. Mrs.  
11 McCoy is looking to use the funds to do things she would not normally be able to do,  
12 such as more staff development; programs; equipment and help in state testing that would  
13 make it equitable throughout the district. She will continue collaborating and will come  
14 back to the board at a later time.

15  
16 **Kindergarten Update**

17 Kathleen Sargent noted Schiavi will be moving forward with the site work for the  
18 portable. Work will be done when school is not in session.

19  
20 Mrs. Mahoney spoke of receiving a letter from the state regarding her request to have in  
21 writing the amount of money the state would provide for kindergarten. She noted she is  
22 not that comfortable with the wording that reads *pending approval of the state budget*.

23  
24 Kathleen Sargent stated the plans had to be approved by the state and noted Pelham’s  
25 plan has been approved as presented. She noted the letter received by the board, is a  
26 form letter.

27  
28 **Tyngsboro Update**

29  
30 Dr. Bass spoke of looking into the area of video conferencing. Noting the cost is not  
31 prohibitive – where a class could be run for as little as \$1500 per year. SERESC has an  
32 interest. Adam Steel will explore more avenues and logistics. Dr. Bass stressed that all  
33 of Pelham’s conditions would have to be met in order for Pelham to go forward with this  
34 type of teaching of certain courses.

35  
36 **Facilities Committee**

37 Bob Hardy of the Facilities Committee addressed the board to speak of the positive vote  
38 made by his committee recently in favor of a new high school facility. They would like  
39 to bring a presentation to the board at the next meeting. A document regarding the  
40 presentation will be sent to the board for their review prior to the meeting. Questions  
41 could be sent in advance from the board to the committee. An email of the aerial photo  
42 of the site elevations will be sent to the board members.

43  
44 Lorraine Dube requested seeing a copy of information from Tilt-Up Construction; noting  
45 it seemed to save a considerable amount of money. She noted in the past, the group said  
46 a high school addition/renovation was presented to include the cost of an additional

1 renovation plus the cost of a brand new middle school added to the addition renovation.  
2 She asked if this committee added the cost of a brand new middle school to the cost of  
3 the addition/renovation.

4  
5 Eleanor Burton noted they are only talking about the site work.

6  
7 Cindy Kyzer stated the board originally asked the Committee to come up with the best  
8 solution for the district and noted that if the Committee feels a middle school and  
9 elementary school are needed, the board should keep that in mind.

10  
11 Deb Ryan strongly recommended that citizens attend the school board meeting on 5/27 to  
12 hear the presentation and become informed.

13  
14 **Facilities Update**

15 Kathleen Sargent noted a total for all projects requested is \$821,702.00 It was noted  
16 there would not be enough money to accomplish all of the tasks. Mrs. Sargent stressed  
17 that the #1 concern of Alan Miller was the HVAC system at Memorial.

18  
19 Linda Mahoney noted she would be in support of the work requested at the High School.

20  
21 Cindy Kyzer stated Mr. Miller's #1 concern is the HVAC system at Memorial and not at  
22 the High School.

23  
24 Dr. Bass reminded the board that the accreditation report for the high school is critical.  
25 Dr. Bass suggested factoring out the HVAC system at the high school, as it is not a code  
26 requirement and replacing the Memorial system.

27  
28 Cindy Kyzer noted her concern about renovations or additions that may be made to the  
29 high school and how that would impact a new HVAC system if they were to approve one  
30 now.

31  
32 Deb Ryan noted the state report did not specifically state the HVAC system at the high  
33 school needed immediate replacement.

34  
35 Motion to approve the bleachers project at the High School as presented for \$49,900 was  
36 made by Cindy Kyzer with a 2<sup>nd</sup> by Linda Mahoney. Approved 4-0-1 (Burton abstained)

37  
38 Motion to approve the water cooler project/High School for ADA reasons for \$2,600 was  
39 made by Cindy Kyzer with a 2<sup>nd</sup> by Deb Ryan. Approved 4-0-1 (Burton abstained)

40  
41 Motion to approve the retaining wall project as presented at the High School for \$5,000  
42 with the Maintenance Department performing the work was made by Cindy Kyzer with a  
43 2<sup>nd</sup> by Linda Mahoney. Approved 4-0-1 (Burton abstained)

44

1 Motion to approve the replacement of the railings in the gym area at the High School as  
2 presented for ADA requirements for \$15,000 was made by Cindy Kyzer with a 2<sup>nd</sup> by  
3 Deb Ryan. Approved 4-0-1 (Burton abstained)

4  
5 Motion to approve \$400,600 to replace the current heating and ventilation system at the  
6 High School was made by Linda Mahoney with a 2<sup>nd</sup> by Lorraine Dube.  
7 Motion Fails 2-3 (Burton; Ryan; Kyzer negative).

8  
9 Motion to approve \$305,000 to replace the HVAC system at Memorial School was made  
10 by Cindy Kyzer with a 2<sup>nd</sup> by Deb Ryan. Approved 4-0-1 (Burton abstained)

11  
12 Motion to replace shades at Memorial School for \$10,192.00 was made by Deb Ryan  
13 with a 2<sup>nd</sup> by Cindy Kyzer. Approved 4-0-1 (Burton abstained).

### 14 15 **Food Service Dishwasher**

16 Kathleen Sargent spoke of the urgent need to replace the dishwasher at Memorial School.  
17 She noted monies are currently encumbered for food service.

18  
19 Motion to expend \$22,100 for the dishwasher at Memorial School was made by Lorraine  
20 Dube with a 2<sup>nd</sup> by Linda Mahoney. Approved 4-0-1 (Burton abstained).

### 21 22 **Oil Bid**

23 Kathleen Sargent stated a bid went out for heating fuels for the Town of Pelham/Pelham  
24 School District/Town of Windham and Windham School District combined.

25 Recommendation by Mrs. Sargent was made for oil from Fred Fuller Oil Company for  
26 \$1.895/gallon and Palmer Gas for bottled gas for \$1.80/gallon.

27  
28 Motion to accept the bid from Fred Fuller Oil Co. for #2 fuel at \$1.895/gallon for July  
29 2009 – June 2010 and also for Palmer Gas Company for \$1.80/gallon for bottled gas for  
30 same year was made by Cindy Kyzer with a 2<sup>nd</sup> by Deb Ryan. Approved 4-0-1 (Burton  
31 abstained).

### 32 33 **Policies/Reports**

34 Auditors Report – noted

35 Enrollment Report – noted

36 Policy JFF – Student Activities Funds – noted by Mrs. Sargent as now being a procedure  
37 that needs to be endorsed by the School Board.

38  
39 Cindy Kyzer and Linda Mahoney noted it would be confusing to have a policy on a  
40 procedure. Mrs. Kyzer stated policies should not be specific and suggested making this  
41 request a school board approved procedure.

42  
43 Motion to approve the Student Activities Funds Procedure as a procedure made by the  
44 School Board was made by Cindy Kyzer with a 2<sup>nd</sup> by Deb Ryan. Approved 4-0-1  
45 (Burton Abstained)

46

1 Policy DIH – Fraud Prevention and Fiscal Management – First Reading noted.

2

3 Policy JRA – NHSBA – Student Records – Dr. Bass noted this Policy is very  
4 comprehensive.

5

6 Cindy Kyzer noted her concern about information pertaining to a child’s place of birth as  
7 not being necessary information and should not be included under the Notice of Directory  
8 Information section of the Policy.

9

10 Roxanne Wilson noted that they have to be aware that the school has to make reports and  
11 give to colleges certain information. If this information is stricken from the Policy, then  
12 they will have to obtain parental permission for each and every student.

13

14 Cindy Kyzer noted she was only speaking about the place of birth and not the date of  
15 birth.

16

17 Dr. Bass will have legal counsel review the old Policy and combine with the new  
18 information.

19

20 **Correspondence/Comments**

21 May events calendar – noted.

22

23 Courtney Perry – spoke of Senior Prom held last week and it being a great success.

24

25 Linda Mahoney – spoke of the Washington trip as turning out very well for the students.

26

27 Lorraine Dube – spoke of virtual learning courses available for free to New Hampshire  
28 students along with college credit courses being available for \$100.00. She noted these  
29 courses are approved by the State Board of Education and Department of Education and  
30 could offer flexibility to expand curriculum for the high school students. She also noted  
31 it was backwards for us to require the course to fit our high school requirements when the  
32 courses are approved by the New Hampshire Board of Education and the New Hampshire  
33 Department of Education. She said we should consider these when considering solutions.

34

35 Deb Ryan – spoke of the need to have the budget books to the Budget Committee two  
36 weeks prior to the set meeting.

37

38 Eleanor Burton – spoke of having another date for the public forum meeting. The best  
39 date would be June 25<sup>th</sup>. She also noted, as a Board, they need to establish their own  
40 goals.

41

42 **Future Meetings**

43 May 27, 2009	Workshop/Business	7:00 pm. PES
44 June 3, 2009	SAU Meeting	7:00 pm SAU
45 June 10, 2009	Business Meeting	7:00 pm PES
46 June 24, 2009	Workshop/Business	7:00 pm PES

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Motion to go back into non public session for the discussion of Auditor’s Report at 10:12 pm was made by Cindy Kyzer with a 2<sup>nd</sup> by Deb Ryan. 5-0.

Respectfully submitted – Diane Figaro