

**APPROVED**  
**Pelham School Board**  
**Public Session**  
**December 12, 2007**  
**Pelham Elementary School**

**School Board Members:** Bruce Couture, Chairman; Linda Mahoney;  
Michael Conrad; Cindy Kyzer; Eleanor Burton  
**Superintendent:** Dr. Frank Bass  
**Business Administrator:** Kathleen Sargent

Chairman Couture called the public session to order at 7:06 p.m. All those in attendance stood for the Pledge of Allegiance.

**Board Buddies**

Students from Mrs. George's 4<sup>th</sup> grade class presented New Hampshire state facts and a song to the School Board. It was noted that these students represented the entire 4<sup>th</sup> grade at Pelham Elementary School.

**Presentation PES School curriculum**

The Unified Arts team shared their holiday traditions and activities which were being done with the all students at Pelham Elementary School. The Board commended the team for all their work.

**Minutes**

November 28<sup>th</sup> Public and Non-Public minutes – tabled to next meeting.

Motion to approve the non-public minutes of November 14, 2007 was made by Linda Mahoney with 2<sup>nd</sup> by Cindy Kyzer. Approved 5-0.

Motion to approve as amended the public minutes of November 14, 2007 was made by Linda Mahoney with a 2<sup>nd</sup> by Michael Conrad. Approved 5-0.

Motion to approve as amended the public minutes of November 19, 2007 was made by Linda Mahoney with a 2<sup>nd</sup> by Michael Conrad. Approved 5-0.

**Manifests**

Motion to accept Consent Agenda as presented was made by Cindy Kyzer with a 2<sup>nd</sup> by Eleanor Burton. Approved 5-0.

1 **Superintendent Remarks**

2  
3 Dr. Bass noted he appreciated all the work that has been done by the Budget Committee.  
4 He also noted he recently attended a National College Board Workshop and stated there  
5 is interest in forming a partnership with them to help improve SAT scores and to prepare  
6 Pelham students for SAT tests. Dr. Bass spoke of the possibility of instituting a new test  
7 at the freshman level called PSSS. Dr. Bass then spoke of his communication with the  
8 Museum of Science and its potential role in sparking more of an engineering interest at  
9 Pelham High School.

10  
11 **Ball Field Materials Donation**

12  
13 Kathleen Sargent discussed the donation of stone dust and ball field mix which was  
14 offered to the school district. The following was noted:

- 15 • Total for labor and trucking of said materials - \$9,375.00 (out of landscaping line)
- 16 • Significant donation for 5 fields
- 17 • Letter of gratitude from School Board will be drafted

18  
19 Motion to accept the donation with gratitude of ball field materials for five fields was  
20 made by Cindy Kyzer with a 2<sup>nd</sup> by Michael Conrad. Approved 5-0.

21  
22 Motion to have stone dust installed for up to \$9,500 was made by Cindy Kyzer with a 2<sup>nd</sup>  
23 by Michael Conrad. Approved 5-0.

24  
25 **High School Curriculum**

26  
27 Dr. Bass informed the Board that the curriculum at the high school will be looked at very  
28 carefully including the scheduling piece. He noted that after information is gathered he  
29 will return to the Board with recommendations. Some recommendations may be  
30 available as early as February/March.

31  
32 **Validate Poll Vote**

33  
34 With regard to Technology, Bruce Couture noted the Board agreed to put \$50,000 back  
35 into the Budget.

36  
37 Motion to eliminate the Warrant for technology positions and put \$50,000 back into the  
38 Budget was made by Michael Conrad with a 2<sup>nd</sup> by Cindy Kyzer. Approved 5-0.

39  
40 **Marinace Update**

41  
42 Frank Marinace gave a brief update with regard to the high school project. He noted  
43 more details have been developed to optimize the layout of the project. He also noted  
44 that some spaces have been reworked to make them more efficient. Outside elevations  
45 and views were depicted. It was also stated that simple materials of good quality are

1 always used in their projects. They also noted they try very hard to preserve the natural  
2 beauty of the site.

3  
4 Michael Conrad questioned the use of geothermal heating. Marinace responded by  
5 stating they are exploring various types of heating alternatives.

6  
7 Linda Mahoney questioned the use of a construction management company. Kathleen  
8 Sargent stated this is not crucial to do right away and when the time comes the Board  
9 should narrow the choices down to about three (3).

10  
11 Linda Mahoney stated her concern over not exceeding the cost of the project. Marinace  
12 responded by stating they work very closely with estimators and have a good idea of  
13 what the project will cost.

#### 14 15 **Driver's Education**

16  
17 Kathleen Sargent noted that General Motors is not longer sponsoring high school driver's  
18 education programs. It was stated that this became knowledge after budget season. She  
19 further noted that driver's education is a self-funded program.

20  
21 Mr. Costa addressed the School Board by stating a car would need to be purchased in  
22 order to continue with the program. He also stated that driver's education has to be  
23 offered in order to make a high school program complete. Two (2) options were  
24 presented with regard to car purchasing. It was noted that the 0% Hyundai offer was the  
25 most favorable.

26  
27 School Board authorized Business Administrator and Mr. Costa to research pricing and  
28 extended warranty information.

29  
30 Motion to authorize to purchase Hyundai not to exceed \$18,484.00 for Driver's  
31 Education Program was made by Michael Conrad with a 2<sup>nd</sup> by Cindy Kyzer. Approved  
32 5-0.

#### 33 34 **Enrollment Projections**

35  
36 Dr. Bass noted both NHSBA and NESDEC enrollment numbers.

37  
38 Michael Conrad questioned funding as it pertains to enrollment projections. It was noted  
39 that the district still received a percentage back.

40  
41 Motion to accept the use of NHSBA enrollment projections was made by Cindy Kyzer  
42 with a 2<sup>nd</sup> by Michael Conrad. Approved 5-0.

#### 43 44 **Warrant Articles**

45  
46 *Article 2* - Kathleen Sargent discussed legal counsel language as it pertains to Article 2.

1  
2 Linda Mahoney noted her concern with the stated amount of acreage being 43 acres.

3  
4 Bruce Couture questioned the benefit of going from a 10 year bond to a 5 year bond.  
5 Kathleen Sargent stated there would be less interest paid and that it would be paid off  
6 sooner. It was also noted that the tax impact would be about \$40 per year per household.  
7 Linda Mahoney noted a 5 year bond would make the most sense.

8  
9 Motion to adjust the amount on second half of second Warrant Article to read \$78,000  
10 was made by Cindy Kyzer with a 2<sup>nd</sup> by Michael Conrad. Approved 5-0.

11  
12 *Article 4* – Discussion was had about changing years to bond from 30 to 25.

13  
14 Motion to adjust first year's percentage payment on the bond to \$81,016.00 was made by  
15 Linda Mahoney with a 2<sup>nd</sup> by Michael Conrad. Approved 4-1 (Eleanor Burton – no).

16  
17 Mrs. Burton noted she is not in favor of Article 3 & 4.

18  
19 Motion to remove Article 3 & 4 from Warrant was made by Eleanor Burton with a 2<sup>nd</sup> by  
20 Michael Conrad. 1-4 (Motion defeated – Michael Conrad – no; Linda Mahoney – no;  
21 Cindy Kyzer – no; Bruce Couture – no)

22  
23 The Board discussed the motion made by Mrs. Burton. Linda Mahoney stated the Board  
24 should not make decisions based solely on the Budget Committee's decisions. She would  
25 like the public to have the option. Mr. Couture stated he has a lot of faith in the public.  
26 Cindy Kyzer stated she is not in favor of removing them from the ballot.

27  
28 *Article 5* – Kathleen Sargent noted there was an error in the default budget of \$2,000.

29  
30 Motion to change default budget to \$23,768,163.98 was made by Cindy Kyzer with a 2<sup>nd</sup>  
31 by Michael Conrad. Approved 5-0.

32  
33 **Other Business**

34  
35 Michael Conrad stated he will be stepping down in March 2008 from his position on the  
36 Board. He stated he has had a wonderful five years.

37  
38 **Election Date**

39  
40 It was noted the elections would be held at Pelham High School.

41  
42 **Girls/Boys Varsity Lacrosse Omitted from Contract**

43  
44 It was noted that Lacrosse was omitted and not listed in the budget, but that the money is  
45 listed in the budget.

1 Linda Mahoney requested that stipends not be in the teacher's contract.

2  
3 Motion to put girls and boys Varsity Lacrosse language back in Budget was made by  
4 Michael Conrad with a 2<sup>nd</sup> by Linda Mahoney. Approved 5-0.

5  
6 **Sick Bank Committee**

7  
8 Kathleen Sargent stated a School Board member is needed to act as representative to  
9 teachers for a Sick Bank Committee. Cindy Kyzer requested to know when the meetings  
10 would be held.

11  
12 **NH Primary**

13  
14 Dr. Bass discussed the need to change the high school's day off to January 22, 2008. He  
15 noted this date is needed for a planned teacher's workshop. Dr. Bass will discuss with  
16 Principal's their 1/2 day on January 9, 2008.

17  
18 Motion to have no school for the district on January 8, 2008 and for the High School only  
19 to have no school on January 22, 2008 was made by Cindy Kyzer with a 2<sup>nd</sup> by Michael  
20 Conrad. Approved 5-0.

21  
22 **Policy JIH – Student Interrogation, Searches and Arrests**

23  
24 The Board discussed Policy JIH. Dr. Bass stated that an addition was made to this Policy  
25 indicating that the Superintendent is brought in during a search.

26  
27 Linda Mahoney noted her concern of how a situation was handled last spring and stated  
28 she was concerned that innocent students had to leave their personal belongings in school  
29 while the school was being searched.

30  
31 Michael Conrad stated he felt a drug search is necessary as it does send a message to  
32 other students that it will not be tolerated.

33  
34 Cindy Kyzer requested a copy of the Windham Policy for her review. She also stated she  
35 felt the order in which an interrogation should be conducted is safety first, secure the  
36 building and then call the SAU office.

37  
38 This item will be place on a future agenda after the Board has a chance to review other  
39 school districts policies regarding same.

40  
41 **Information and Correspondence**

42  
43 Linda Mahoney requested comments/information regarding a recent Windham School  
44 Board meeting and their discussion of initiating a withdrawal from the Pelham/Windham  
45 SAU.

1 Dr. Bass noted that this discussion did occur. He also noted that he discussed with  
2 Windham, Pelham's discussion during a recent meeting regarding same. It was noted  
3 that the Windham School Board Chairman contacted Chairman Couture regarding such.  
4 Mr. Couture noted he was adamant about not being happy with Windham's decision. He  
5 also noted that Windham is going to be responsible for the process.  
6

7 Michael Conrad noted he felt it was not appropriate for either town initiate this now.  
8  
9

10  
11 **NHSBA – Right to know land non-public session** was distributed to the Board.  
12

13 It was noted minutes should be available 72 hours after a meeting (not approved).  
14

15 **Special Education History** – the Board discussed federal and state mandates.  
16

17 School Meeting of December 19, 2007 was cancelled.  
18

### 19 **Student Handbooks**

20

21 Dr. Bass noted any issues regarding handbooks should come before the School Board  
22 first.  
23

### 24 **Legal Services**

25

26 Motion to add \$10,000 under new line item for legal services for reconsideration of  
27 lawsuit against the state unfunded mandated kindergarten was made by Cindy Kyzer with  
28 a 2<sup>nd</sup> by Michael Conrad. Approved 5-0.  
29

30 Linda Mahoney questioned if the state does fund it and it is mandated, does it still have to  
31 go to voters. Dr. Bass responded by stating if they do fund every part of it, then probably  
32 no. He also stated that he doubts the state will completely fund it.  
33

34 Michael Conrad questioned what would happen if the state does not mandate it, if they  
35 could withhold funding. It was noted they could.  
36

### 37 **Board Member Reports**

38

39 Eleanor Burton – noted she attended the Budget Committee meetings. She requested  
40 being able to review the handbooks before they go to print.  
41

42 Michael Conrad – noted he will not be attending the January 15, 2008 meeting. He also  
43 noted the upcoming concerts. Mr. Conrad also requested receiving an update, via email,  
44 with regard to the Budget Meeting.  
45

1 Cindy Kyzer – discussed the need for money to be placed in an account for a potential  
2 lawsuit against the state.

3  
4 Linda Mahoney – noted she had met with Pelham Elementary School Council and that  
5 they are looking for an author to come in and speak. She also noted the implementation  
6 of a new safety pickup procedure for students.

7  
8 Bruce Couture – commented on reviewing handbooks and looking at changing the high  
9 school schedules to accommodate music.

10

11

12 **Future Meetings**

13

14	January 8, 2008	NH Primary		
15	January 15, 2008	Budget & Bond Hearing		
16	January 16, 2008	PSB Business Meeting	6:45 p.m.	PES
17	January 30, 2008	PSB Business/Workshop	6:45 p.m.	PES

18

19 Motion to adjourn under RSA 91-A: 3II at 10:36 p.m. was made by Michael Conrad with  
20 a 2<sup>nd</sup> by Cindy Kyzer.

21

22 Respectfully submitted – Diane Figaro