

**Pelham School Board Minutes**  
**PUBLIC SESSION**  
**Wednesday, March 8, 2006**  
**Pelham Elementary School**

**Board Members Present:** Mike Conrad, Chair, Cindy Kyzer, Eleanor Burton,  
Dr. Steve Tello, Linda Mahoney.  
**Superintendent:** Dr. Elaine Cutler  
**Business Administrator:** Mr. Brain Gallagher  
**High School Student Representative:** Mr. Gavin Lebel

**1. CALL TO ORDER:**

Chairman Conrad, called the public session of the Pelham School Board to order at 7:05 PM.

**2. PLEDGE OF ALLEGIANCE:**

The Board and those in attendance stood to salute our nation's flag.

**3. GOOD NEWS FROM PELHAM SCHOOLS:**

Cindy Kyzer announced that the Pelham Elementary School would participate in a dress rehearsal for "Destination Imagination" on Monday, March 13, 2006 at 6:00 p.m. in the PES gym. This year we have seven teams going to the regional tournament on Saturday March 18 at Nashua High School South. The teams and coaches have all worked very hard and we wish great success! We are very proud of them. Chairman Conrad commented that "Destination Imagination" was a great program.

Dr. Tello reported that Pelham Memorial was having fun celebrating this special week with morning readings of Dr. Seuss. Their daily trivia for the week is dedicated to Dr. Seuss trivia. On Wednesday morning they will have a building wide reading time from 7:45 to 7:50 where the building will stop and read quietly. Spirit points will be awarded for each book brought in for this reading time. On Thursday, the "Cat in the Hat" will be making visits to all grade 6 classes. Friday is "wear stripes" day and spirit points will be awarded in each homeroom. Students may also wear Dr. Seuss hats to earn spirit points. On Friday they will have a "Dr. Seuss book" scavenger hunt in the Library for all grades during study halls. Chairman Conrad commented Dr. Seuss was his favorite, as a matter of fact, he read Green Eggs and Ham during Reading Across America week.

**4. BOARD BUDDIES FROM PELHAM ELEMENTARY SCHOOL:**

Michelle Biger and Melanie Taylor brought four of their students Michael Calistro, Katelyn Surprenant, Taylor Sacco and Colin Garrett to the meeting. They put on a skit about the Statue of Liberty and sang God Bless America. The quilts that were made by all of the students in their respective classes were exhibited..

**5. ADOPTION OF MINUTES:**

Adoption of the Minutes of February 22, 2006 was tabled at this time since the committee had just received them.

**6. VENDOR AND PAYROLL MANIFESTS TO BE SIGNED:**

SAU Manifests	
A/P Batch #13	\$11,052.75
P/R Batch #18	\$13,772.95
P/R Batch #18 deductions	\$ 9,614.89
Pelham Manifests	
A/P Batch #26	\$339,110.08
A/P Batch #25	\$114,654.87
P/R Batch #38 & #39 deduc	\$117,160.76
P/R Batch #38 & #39	\$305,423.96

**Motion to approve and accept manifests was made by Steve Tello and seconded by Cindy Kyzer and all Agreed.**

**7. CONSENT AGENDA:**

**8. APPOINTMENT PRESENTATIONS BY THE PUBLIC:**

At this time there are no appointment presentations by the public. If anyone would like to be considered for a future meeting, please get in touch with the SAU

**9. PRESENTATIONS OF POLICIES/REPORTS BY THE SUPERINTENDENT AND STAFF:**

**a. Pelham Elementary School Curriculum Presentation:**

Melanie Taylor and Michele Biger presented to the board on how their multi age classroom works and the difference between “looping” and “multi age”. They look at their classroom as a family They work on skills – expectations. They passed out handouts of their curriculum. Board was very impressed by flexibility in classrooms. They are planning an Information night for the first grade parents in April before vacation. Board complimented their good work.

**b. Unifund Update**

Brian Gallagher reported how the team came in to set the time on this project. As he explained the last time to the board, this project is very ambitious. They started going through the key elements which includes the installation, set up and the support options and the vendor and client responsibilities. Also the checklist which is placing the responsibility on each party to understand our keeping everyone on track. He is looking forward to the next couple of weeks, which will encompass a program to be set up not only in Pelham, but also in Windham. They will have the review of conversion of data, doing the accounting as first phase by July 1. Looking at October, November installation for the Human Resources Dept.. Staff has visited a sister school district and came back with useful steps to follow.

Mrs. Mahoney asked for this item to be on the agenda. Funding comes out of the operating budget and surplus funds that are available at the end of the year. Mrs. Mahoney said that the board had to make a lot of cuts last March to support the budget. She questioned how we now find extra money from budget. Brian explained how he would be looking forward to reporting on progress moving forward of this project.

**c. Additional Information/Correspondence**

Dr. Cutler said NECAP state assessment results would be released to the public on March 21. Superintendents would be given information electronically March 20. Dr. Cutler met with principals and shared information regarding the NECAP. The district will receive all information electronically with the exception of hard copy reports for parents.

We already have the high school reports and they did very well. When results are received, reports will be shared with the board.

**PRIMEX Conference**

There was a sheet in your folder regarding such. It is in Meredith and there is no cost to it because the insurance company runs it. Conference will be about ethics, health benefits, etc.

**PHS Guidance Newsletter**

**PHS Program of Studies 2006-2007**

Chairman Conrad would like to put on agenda where we will have it for next time. They have been sent out ahead of time. Check the web site.

**10. Other Business Items**

- a. Policy Review – First Reading  
Section G: Personnel  
Eleanor Burton, Cindy Kyzer, and Dr. Cutler are working on this and the first four chapters are on the website.

Dr. Cutler read the titles of all policies in Section G: Personnel for the first reading. The section is available for review in the SAU office.

- b. Policy LDA: Student teaching and Internships - second reading.  
Approved by the board 5-0
- c. Policy regarding Non-School Sponsored Clubs and Activities.  
Dr. Cutler has a call in and is waiting to hear from the attorney.

**11. Administrative Monthly Reports**

- a. Operating Monthly Report

Brian Gallagher reported February report and highlighted the expenditures were \$1.4 M. Some of the highlights included interest payment of approximately \$130,000.00 In debt service for this full year. \$100,000.00 for reported expenditure payments for FICA, retirements and dental insurance. In addition we had legal expenses which are averaging a little higher then in the past. We also have a large expenditure in the special education area about \$200,000.00, which is made up of tuition expenses and student services. The balance is made up of utilities and customary expenditures for salaries. The board pointed out some of the overages. There are some negative numbers...

b. B. February Attendance Report

The board has the report. It is noted that there are 10 students less than January. Some seniors had enough credit to graduate.

**12. Information and Proposals from Board Members**

a. Mrs. Burton

Reported she had been involved with some other board members with Reading Across America Day. Read to class and enjoyed the experience.

b. Dr. Tello

Also involved with Reading Across America. Always enjoyable This is Dr. Tello's last board meeting and wanted to thank everyone for making this an enjoyable year and thanked everyone for the opportunity to serve.

c. Mrs. Mahoney

Questioned the Voter's Guide mailing for voters in town. Both the School and Town were mailed together. They are available on line.  
Pelham High School Basketball team is in finals at UNH on Saturday.

d. Mrs. Kyzer

e. Mr. Conrad

Remember Election Day.

f. Mr. Lebel

Next Wednesday March 15 is the deadline for Community Service Hours for seniors and if you need help to contact Mr. Courier. Papers must be in.

g. Dr. Cutler

Reported that there were two legislative updates to share with the board. The funding law was found unconstitutional and the voucher bill that she sent information to the board was killed in the legislature.

Future meeting: We should invite our state legislators.

Chairman Conrad wanted to remind everyone there are four candidates running for School Board. Voter's guide came out great, can be found on line. Dr. Tello was thanked for all he did in the past year and wished him great success. He also participated in Reading Across America and read Green Eggs and Ham and a book written by a friend of his "The Giggiewind". The illustrations on the book were colored by tea bags. Great story. Next Tuesday is Election Day. Thanked everyone on the SAU. He enjoyed working with everyone on board.

**13. Future Meetings**

March 14, 2006	Annual School District Session II Voting – 7 am to 8pm
March 22, 2006	Pelham School Board Workshop Meeting
April 5, 2006	Pelham School Board Business Meeting
March 25, 2006	Blood Drive at PHS

**14. Future Agendas**

- Board Reorganization/Staff Nominations
- Educational Specifications – Section III
- Policy Review
- Continued Master Planning for a four-school model

**15. Adjourn**

**On a motion made and seconded, public meeting was adjourned at 8:20 PM.**

Respectively Submitted,

Joyce R. Edwards

These minutes are in draft form and have not been submitted for final approval.

