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APPROVED  
**Pelham School Board**  
**Workshop/Business Meeting**  
**Public Session**  
**November 4, 2009**

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**School Board Members:** Eleanor Burton-Chair, Linda Mahoney,  
Lorraine Dube; Deb Ryan; Cindy Kyzer  
**Superintendent:** Dr. Frank Bass  
**Assistant Superintendent:** Roxanne Wilson  
**Business Administrator:** Kathleen Sargent

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Chairman Burton called the public session to order at 7:17 pm. All those in attendance stood for the pledge of allegiance.

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**Public Forum**

Lawrence Leuteritz addressed the board noting his concern about whether or not the high school would be renovated or a new facility would be built. Dr. Bass responded by stating the Facilities Committee's recommendation is to build a new school on new land and that at present time, the Committee is reaching out to the public for feedback and to provide information to them. Dr. Bass noted that if the School Board finds a piece of land that makes sense to purchase for a new school, they will put it on the Warrant.

**Consent Agenda**

Eleanor Burton read aloud the manifests to be signed.

Motion to accept the Consent Agenda was made by Cindy Kyzer with a 2<sup>nd</sup> by Deb Ryan. Approved 5-0.

Motion to accept the non-public minutes of October 14, 2009 as amended was made by Linda Mahoney with a 2<sup>nd</sup> by Lorraine Dube. 5-0.

Motion to accept the public minutes as amended of October 14, 2009 was made by Linda Mahoney with a 2<sup>nd</sup> by Lorraine Dube. 5-0.

Motion to accept the non-public minutes of October 21, 2009 as amended was made by Cindy Kyzer with a 2<sup>nd</sup> by Deb Ryan. 5-0.

Motion to accept the public minutes as written of October 21, 2009 was made by Cindy Kyzer with a 2<sup>nd</sup> by Deb Ryan. 5-0.

**Good News**

Eleanor Burton spoke of Pelham Memorial School's successful cross-curriculum assembly for the 7<sup>th</sup> grade on October 30<sup>th</sup>. Music, literature and technology were combined to create the story the "Headless Horseman". The Drama Club will be presenting their fall performance on November 6<sup>th</sup> at 6:30.

1 Deb Ryan spoke of Pelham High School's, Katherine McCarthur, winning the  
2 opportunity to represent PHS at the annual HOBY Leadership Program at Franklin Pierce  
3 University. Benjamin Harris is the runner-up candidate.

4  
5 **District Wide Budget**

6 Eleanor Burton noted that health and dental numbers recently were made available.

7  
8 Motion to amend the original motion to approve the District Wide Budget by striking out  
9 previously approved amount and inserting the amount of \$9,234,608.40 was made by  
10 Linda Mahoney with a 2<sup>nd</sup> by Cindy Kyzer. Approved 5-0.

11  
12 **Superintendent Remarks**

13 Dr. Bass spoke of postponing the "Reading is Fun" program until after December.

14  
15 Eleanor Burton stated that teachers raised \$600 for the family of a Pelham High School  
16 student who lost his life recently.

17  
18 Dr. Bass assured the community that the purchase of the Marsh Road property was a  
19 great opportunity for the school district. He noted that the school board had authorized  
20 up to \$150,000 to purchase the property but were fortunate enough to get the property for  
21 \$124,000.

22  
23 Dr. Bass spoke of the monies that were expended to address the life safety issues at  
24 Pelham High School. He noted they had rectified that situation in the best manner  
25 possible and now has the approval from the State Board of Education and will be taken  
26 off of warning status.

27  
28 Linda Mahoney noted the science labs were all addressed at the High School and  
29 Memorial School. She noted the board was in a difficult position and they understood  
30 why the community questioned the funds that were appropriated. She stressed the need  
31 to address accreditation issues. She noted they were fortunate to have the opportunity in  
32 the budget to take care of the issues that were long overdue.

33  
34 Dr. Bass stated they are exploring former Sherburne School as a possible site for the  
35 Preschool Program. More information will follow when available.

36  
37 Eleanor Burton stressed that the school district did not purchase the Marsh Road Property  
38 with the Fire Department. She noted the Fire Department is using the property to conduct  
39 some training and are very happy for the opportunity.

40  
41 **Facilities Committee**

42 Dr. Bass noted that three properties were looked at as a possible site for a high school but  
43 that none were viable.

1 Deb Ryan spoke of possibly getting tax impact numbers to the Facilities Committee.  
2 Kathleen Sargent noted those numbers were passed onto the Facilities Committee. She  
3 will get a copy for the board.

4  
5 Linda Mahoney noted there is no land number included in that bond schedule – noting  
6 that land could make a big difference in the cost.

7  
8 Attorney Eggert addressed the board stating that any time tax payer dollars are used, you  
9 need to make sure you have the authority to do that. He noted there needs to be a line  
10 item in the budget to allow for a purchase. He spoke of the school district being able to  
11 acquire property through a special warrant article or through a line item in the budget.  
12 He noted that Pelham had two line items in the budget for such purposes. It was also  
13 noted that the school board has the authority to transfer monies within the budget. RSA  
14 194 II states that school districts may hold and sell real estate.

15  
16 Lorraine Dube questioned the survey that was noted in the Facilities Committee set of  
17 minutes from 10/19/09. She wondered if the results were not accurate, as this survey did  
18 not go out to the whole community.

19  
20 Members of the Facilities Committee responded by noting that three questions were  
21 asked through their survey and that the results were only published in their minutes.  
22 They noted of those polled, they had a greater number who answered the questions in  
23 favor of their recommendation. They also noted they did not have the funds to do a mass  
24 mailing.

25  
26 Lorraine Dube felt it important to mail out to every household. Kathleen Sargent noted  
27 the cost to mail would be about \$600-\$700.

28  
29 The Facilities Committee noted there was a typographical error in the survey which was  
30 120 square feet instead of 1200.

31  
32 Attorney Eggert spoke of the role of the Facilities Committee when holding informal/  
33 informational sessions with members of the public. He noted they have the right to meet  
34 but not have a quorum.

### 35 36 **Technology Plan**

37 Adam Steel distributed Calendar Survey Results which asked parents/staff members if  
38 they would like to eliminate some vacation weeks. The response was 51.2% no 48.8%  
39 yes to the question if winter and spring breaks should be combined into a single week off  
40 in March. It was noted that a person, unfortunately, could vote more than once.

41  
42 Linda Mahoney suggested sending the survey home with students. Dr. Bass noted this  
43 would only work at the elementary level – this will be done and results compiled.

44

1 Adam Steel spoke of starting the process of developing a new plan for the next 5 years.  
2 He spoke of applying for a large grant that would need an approved technology plan.  
3 The grant would be about \$150,000.

4  
5 Motion to accept the Pelham School District Technology Plan for the years 2009-2014  
6 was made by Cindy Kyzer with a 2<sup>nd</sup> by Deb Ryan. Approved 5-0.

### 7 8 **Modified Block Study Presentation**

9 Dr. Mohr spoke of contacting a potential list of parents to join the council. She noted the  
10 staff had looked at how to approach modified block scheduleds They are looking at its  
11 strengths and weaknesses. More information will follow.

### 12 13 **Transportation Committee**

14 Kathleen Sargent spoke of meeting on November 16<sup>th</sup> in the morning. Linda Mahoney  
15 would not be able to attend morning meetings. Deb Ryan will attend.

16  
17 Linda Mahoney noted her concern regarding the bus lists that were distributed to the  
18 school board and felt names should not be included on such lists.

### 19 20 **Warrant Articles**

21 Article 5 – Change of the wording calling it a ½ time nurse for Pelham Elementary  
22 School Population K-5 and moving it into Article 8

23  
24 Article 6 – Linda Mahoney questioned 100% medical and how it pertains to a proposed  
25 increase in pay. Article 6 was placed on hold.

26  
27 Article 7 – The board discussed changing it to 1.5% and add the wording “custodians”.  
28 Kathleen Sargent will report back to the board with the amount of increase the food  
29 service personnel received last year. Cindy Kyzer noted her concern that cafeteria  
30 workers would receive more than secretarial and custodial staff.

31  
32 Article 8 – Principal LaFrance spoke of the need for this position. Lorraine Dube  
33 suggested hiring a support person for Mrs. Turner instead of another Assistant Principal.  
34 Dr. Bass will work on creating a position and report back to the board.

35  
36 Deb Ryan suggested that Principal LaFrance place on the PES website, the reasoning  
37 behind the need to hire additional staff as outlined.

38  
39 It was noted that only an Administrator could perform evaluations of professional staff.

40  
41 Article 9 – Pelham High School – Dr. Mohr spoke of the need of a full time Athletic  
42 Director. Noting at present, the current AD also serves as a math teacher.

43  
44 Dr. Mohr spoke of the need for special education teacher and English teacher.

1 Linda Mahoney felt that the salary and benefits for the Athletic Director position would  
2 be detrimental to the warrant article. A breakdown of base salary and benefits could be  
3 placed on the warrant article.

4  
5 Article 11 – Add the wording “driveway” at Memorial School.

6  
7 Article 13 – will be removed (vote was Kyzer – no; Ryan – no; Mahoney – no)

8  
9 The board discussed adding a warrant article to raise and appropriate funds of \$10,000  
10 for capital reserve for special education. Consensus of the board was to not raise said  
11 funds.

### 12 13 **Board Member Reports**

14 Linda Mahoney – Elementary School council met with regard to the PESPA contract.  
15 Mrs. Mahoney clarified how a board member would go about requesting that an item be  
16 placed on a future agenda.

17  
18 Deb Ryan noted she wanted to request an item regarding facilities use fees be placed on  
19 an agenda but was told the board would not support it.

20  
21 Lorraine Dube – would like consideration for an outdoor bulletin board as a way to have  
22 communication available to the public. She would also like colored paper used for future  
23 budget presentations as it would be helpful to distinguish. She spoke of a company  
24 offering free containers and pickup services for recycling purposes. She spoke of  
25 receiving support by members of the public with regard to the Marsh Road purchase. She  
26 also made a request that when people address the board in public forum or at any town  
27 meeting, that they use a microphone.

### 28 29 **Future Meetings**

30 November 18, 2009 PES 7:00

31 December 2, 2009 PES 7:00

32 December 16, 2009 PES 7:00

33  
34 Respectfully submitted – Diane Figaro